

**Village of Holmen  
Public Works Committee  
January 7, 2010**

Committee Chairman Olson called the Public Works Committee to order at 6:30 PM on Thursday January 7, 2010 at the Holmen Village Hall. Present was Committee members Olson and Anderson, Director of Public Works Haines, and Asst. D.P.W. Spanel. Committee member Szak was excused.

Motion by Anderson, seconded by Olson to approve the minutes of the December 3, 2009 meeting. Carried unanimously.

**Director's Monthly Report**

**Sanitary Sewer Department**

Haines reported that the WWTP continues to meet all of its effluent limits. Haines also reported that the WWTP improvements project continues with a completion date tentatively set for late February. Haines informed the Committee that work on the Hwy 35 TIF utility extension project continues. Haines also informed the Committee that bids for the cake sludge hauling contract will be opened on February 3.

**Water Department**

Haines informed the Committee that Reservoir 3 overflowed on January 6 due to a power outage at Well 6. Haines reported that water let-run notices have been mailed. Haines informed the Committee that the RFP process for fluoride addition to the water system will begin in February.

**Street Department**

Haines reported that overtime was authorized for snow plowing in December. Haines also reported that beginning in 2010 he began implementing a no overtime policy, except for emergency situations. Haines informed the Committee that bids for a new plow truck are due on February 1. Haines reported that no sidewalk repair or obstruction notices were issued.

**Storm Sewer Department**

Haines reported that there is \$71,500 in the equipment replacement fund. Haines informed the Committee that a new street sweeper would cost approximately \$160,000 and that he will discuss funding options with the new Administrator when she begins work. Haines also informed the Committee that he received a storm water credit application from the Holmen School District.

**Miscellaneous**

Haines informed the Committee he had a request from the Town of Holland to renew the Engineering Services Contract.

**Agenda Items**

The Committee discussed rebuilding a Remington Hills lift station pump. Motion by Anderson, seconded by Olson to recommend to the Village Board to have Lackore Electric of La Crosse rebuild the Remington Hills lift station pump at a cost of \$2,832.00. Carried unanimously.

The Committee discussed rebuilding an Empire Street lift station pump. Haines informed the Committee the Lackore Electric looked at the pump and determined it would cost approximately \$4,000 to repair. Haines informed the Committee that a new pump could be purchased for approximately \$5,000. Motion by Olson, seconded by Anderson to recommend to the Village Board approval to purchase a new pump for the Empire Street lift station at a cost not to exceed \$5,500.00. Carried unanimously.

The Committee discussed replacing the WWTP headworks building garage door. Motion by Anderson, seconded by Olson for the replacement of the headworks building garage door by Overhead Door of La Crosse at a cost of \$1,390.00 including installation. Carried unanimously.

**Other Business**

Anderson discussed the issue of plowing parking lots on W. Legion Street. Olson discussed the possibility of plowing the high traffic streets within the Village earlier and before plowing other residential streets. Olson also discussed removing snow piles on the streets and boulevards in the business district during hours of the day when traffic is low (ie: early morning or late night).

Motion by Anderson, seconded by Olson to adjourn at 7:40 PM. Carried unanimously.

Ben Spanel  
Asst. Director of Public Works