

**Village of Holmen
Public Works Committee
July 8, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:35 PM on Thursday July 8, 2010 at the Village Hall. Committee members Anderson and Dunham, DPW Haines, and Asst. DPW Spanel were present.

Guests attending were Meredith Evenson, Julie Moore, Amy Rhodes, Robyn Hammes, Ellen Koelbl, Joanne Stephens, Kristopher & Annie Jepson, and Brian Weber.

Motion by Anderson, seconded by Dunham to approve the minutes of the June 3, 2010 meeting. Carried unanimously.

Public Comment

Holmen residents were present to express their concerns of not having a safe way to cross Holmen Drive. They discussed the difficulty of crossing the highway with children to get to school, the aquatic center, library, churches, and the downtown area. Additionally, the schools are promoting biking and walking to school. The residents would like to see additional sidewalks installed on Empire Street. They supported the submittal of the Safe Routes to School Grant application and the projects within in application.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP continues to meet all of its effluent limits. He also reported that the Department is in the process of completing the application for the WPDES permit renewal. The existing permit expires June 2011. Haines informed the Committee that the final bill for repairs to the Empire Lift Station was \$4,800 and that \$5,500 was approved at the January meeting. Haines explained that Remington Hills lift station pump #2 had a seal fail and is at Lackore Electric being repaired.

Water Department

Haines informed the Committee that all of the wellhouse meters have been tested. Hydro-designs started cross-connection inspections of commercial properties on June 28. The DNR conducted a sanitary survey of the water system. Haines explained that this is done every 3-years and that only minor deficiencies were found. Holmen has a very well maintained and operating system. Haines informed the Committee that he purchased a trail camera to mount at Well 4 to observe companies taking bulk water. It was suspected that some water was going unreported.

Street Department

Haines reported that seal coating will begin around July 15. The new street sweeper is scheduled for delivery on July 13. Haines reported that he issued a sidewalk repair order at 505/507 Pine Cone Place.

Storm Water Department

The Committee discussed issues with storm water drainage in Deerwood Park.

Miscellaneous

Haines informed the Committee that the Blackwelder Place utility extension project is still in the planning stages. Haines is expecting preliminary plans in the coming weeks.

Action Items

Motion by Anderson, seconded by Dunham to table Empire Street sidewalk construction. Carried unanimously.

The Committee discussed payment to Maxwell Survey. Haines informed the Committee that it was brought to his attention that when the sanitary sewer siphon was repaired a property corner was disturbed. Motion by Anderson, seconded by Dunham to have Rodney Maxwell replace the property corner at a cost of \$1,785. Carried unanimously.

Awarding a water system modeling contract remained tabled.

The Committee discussed submitting a Safe Routes to School Grant application. Haines explained that the application included 11 proposed projects and follows the same plan and priority list as developed by the SRTS Committee. Haines explained that sidewalk on Empire Street could be completed in the fall of 2010 or spring of 2011, but will depend on available money in the budget. Haines discussed that if the grant application is denied the Public Works Committee could consider putting off road projects for one year and complete all of the sidewalk projects instead. Additionally, residents questioned that if the grant application is denied if it would be possible to cost-share with La Crosse County for the installation of traffic lights at the Sunset Dr./Holmen Dr. intersection. Chairman Olson stated that many of the dangerous intersections in Holmen are State and County roads and that funding depends on the budget and shared revenue. Haines informed everyone that the results of the grant application should be known sometime in October 2010. Motion by Anderson, seconded by Dunham to recommend to the Village Board approval to submit the Safe Routes to School Grant application. Carried unanimously.

The Committee discussed submitting a Traffic Enhancement Grant application. Haines explained that the minimum project amount to be funded for the program is \$200,000 and reimbursement is 80% with the municipality funding the remaining 20%. The Committee discussed ideas which included street-scaping the downtown area with decorative lights, cross-walks, and curb bulb-outs. Haines informed the Committee that the application is due in September. Motion by Anderson, seconded by Dunham to recommend to the Village Board approval to complete and submit the Traffic Enhancement Grant application. Carried unanimously.

Motion by Dunham, seconded by Anderson to adjourn at 8:15 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works