

**Village of Holmen
Board Proceedings
April 13, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on April 13, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Steve Johnston, Dawn Kulcinski, Rich Anderson, Chuck Olson and Bill Ebner. Also present were Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

Public Comment

Patrick Barlow expressed his concern with the Holmen Area Fire Chief receiving his second OWI charge. He urged the Board to consider the safety of the community as well as providing help to the Chief to address his issues. Barlow also asked that the Village proactively spread the word in regards to open burning in the area.

Minutes

Steve Johnston/Bill Ebner motioned to approve the minutes of the March 9, 2017, Board meeting as presented. The motion carried unanimously.

President Proctor requested a moment of silence for Ron Sacia, a member of the Planning Commission, who recently passed away.

Planning Commission

Rich Anderson/Steve Johnston motioned to approve Conditional Use Permit for a Telecommunication Facility – Cell Tower at the property owned by Midstate Warehouse Services, LLC (Brad and Ann Rediske), at 703 Commerce Street. Trustee Ebner remarked that he was not in favor of setting precedence with the addition of such an eyesore in the community, but acknowledged the State implemented regulations reducing local authority over approval of the towers. The motion carried with Proctor, Olson, Anderson, Johnston, Jorstad and Kulcinski in favor; Ebner was opposed.

Park, Recreation and Library Committee

Chuck Olson/Steve Johnston motioned to approve proposal by Oium Asphalt Paving Inc. for repavement of the Deerwood Park Trail in the amount of \$16,495.95. The motion carried unanimously.

Chuck Olson/Steve Johnston motioned to approve purchase of an over seeder from Tractor Central in the amount of \$9,208.00. The motion carried unanimously.

Chuck Olson/Steve Johnston motioned to approve reservation of Halfway Creek Park and the band shell on May 12, 2017 for the Holmen American Legion “Cruise Night Car Show & Band”, with music to end at 9:00 pm and event to end at 10:00 pm. The motion carried unanimously.

Law Enforcement Committee

Steve Johnston/Bill Ebner motioned to approve Mutual Assistance Agreement with West Salem. The motion carried unanimously.

Steve Johnston/Doug Jorstad motioned to approve proposal from Kids Again Inflatables in the amount of \$3,500.00 for National Night Out. The motion carried unanimously.

Chief Collins updated the Board that after physical agility testing, there are thirteen applicants that will be considered by the Police Commission to interview for the new officer position.

Public Works Committee

Bill Ebner/Chuck Olson motioned to consider Hale Drive Lift Station proposal without Committee recommendation as bid opening was today. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve proposal with A-1 Excavating for Hale Drive Lift Station in the amount of \$188,780.00. Trustee Olson inquired as to the equivalence of specs on the bids given the significant price differences between contractors; Director Olson assured the Board that specs were consistent across all bids. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve modified nine inch street signs, costs as presented. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$1,136,021.39. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Change of Agent for Holmen American Legion – Jeanne K. Gamoke. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Temporary Amendment to Liquor Premises for Specific Event for Holmen American Legion, Cruise Night to be held at 419 1st Ave W, Holmen on May 12, 2017, outlining termination of music at 9:00 pm and termination of event to occur no later than 10:00 pm. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve Operators' Licenses for Mark B. Taylor, Clarissa A. Erickson, Sierra M. Johnson – Holmen American Legion, Shane A. Lamb – Smokey's Bar & Grill and Ciara C. Hovell – Festival Foods. The motion carried unanimously.

Shared Ride Committee

Trustee Kulcinski reported that ridership decreased by 196 (from 1201 to 1005 from February 2016 to February 2017).

Municipal Court Update

Administrator Heinig commented that a meeting will be held next week.

Fire Board Report

Trustee Ebner commented that the fire department employees as of April 1st have been added to the State Health Plan; costs are higher than previous years but will hopefully provide a stable cost in the future. He also mentioned that a new firefighter would begin on May 1st and should be EMS certified by summer.

Trustee Olson reviewed the history of the Holmen Area Fire Department; he noted that there have been many recent achievements in the Department such as updating MABAS agreements, equipment improvements and repairs as well as negotiating a union contract and achieving a good, working relationship with the Onalaska Fire Department. Olson explained the purpose and use of an incident command center and showed photos on how this command is set up and utilized for the safety and efficiency of the firefighters and equipment. Trustee Kulcinski asked as to why the command center was not run by a computer system; Trustee Olson remarked that Wi-Fi may not always be available and moving velcro on a command board was a more efficient process. Olson mentioned that the recent 2% State audit found the Department in substantial compliance but flagged an issue with regards to not earmarking fire insurance funds from the state to be utilized for fire protection equipment only. He asked that the Board consider turning over these funds directly to the Fire Department each year; the Towns

have reviewed and agreed to discuss doing the same. Administrator Heinig pointed out that these funds were appropriately turned over annually to the Fire Department and included in the \$243,000 contracted payments for 2017. Heinig stated that it was to the discretion of the Board, but turning over the approximate \$23,000 funds would be in addition to the currently budgeted Fire Department payments and would need to be removed from another area in the budget. He mentioned that the Fire Department, when receiving funds, are required to break out the fire insurance amounts into a reserved account in order to be compliant with the State and used only for appropriate equipment. Trustee Olson suggested that this additional funding be considered in the 2018 budget as would be by the Town of Holland and Town of Onalaska. Chuck Olson/Bill Ebner motioned to consider increasing Fire Department annual contribution to include fire insurance funds on the May agenda. The motion carried unanimously.

County Supervisor's Report

County Supervisor Barlow expressed his surprise on the recent passing of the PRAT referendum and mentioned that the timeline for final consideration was unknown at this time; he stated that discussion would also be held on the best way to pass a portion of the approximately 1.6 million dollars raised to local municipalities if the tax is approved. He thanked Director Olson for providing information for the debate of the Bug Tussle cell phone tower. Barlow mentioned the recent public notice of nitrates and E. coli issues with water in the Town of Holland and Town of Onalaska, he urged people to test their private wells. Director Olson updated the Board on the most recent Village water system testing and affirmed that there are no issues with the Village water systems.

President's Report

Informational items only.

Other Items before the Board

Chief Collins remarked that officers have been posted on Holmen drive recently to encourage drivers to slow down in the construction areas and remind them of reduced speed limits; he stated that 27 cars were pulled over in an hour and a half time frame.

Director Olson congratulated re-elected Board members and stated that it is a pleasure working with a Board that is so unified in moving the Village forward. He commented that the Holmen Drive construction project would experience several traffic transitions and that he would be updating the web weekly to inform the public on what to anticipate. Trustee Kulcinski asked that the Facebook page be updated also.

Trustee Jorstad thanked Trustee Olson for his explanation of the Fire Department incident command center and complimented Trustee Olson and Trustee Ebner on a great job helping to plan for the Fire Department's future.

Trustee Johnston complimented Director Brogan and his staff for their hard work and stated the pool looks incredible with the new kiddie slide addition.

Closed Session

At 8:25 pm, Doug Jorstad/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Update on Fire Department Personnel

and

Wisconsin State Statute 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reasons require a closed session. Purpose: Consideration of Stormwater Pond. The motion carried unanimously.

At 8:58 pm, Rich Anderson/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:59 pm.

Angela A. Hornberg, Village Clerk/Treasurer