

Meeting Minutes
Village of Holmen Finance and Personnel Committee
October 12, 2021

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, October 12, 2021, at the Holmen Village Hall.

Committee Chairman Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Rich Anderson motioned to approve the minutes of the September 7, 2021 meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that the League of Wisconsin Municipalities Insurance is offering a Park & Recreation grant, amount to be determined, to be utilized for outdoor enhancements. She recently filed the 2022 recycling grant. We received a refund of \$6,356.00 for Worker's Compensation premiums for 2020/2021 due to reduction in seasonal staff. She stated that the proposed 2022 budget has been submitted for October 15th publication, placed on the Village website for public review and has been distributed for final review before the November 11th public hearing. Hornberg commented that last Friday she and staff attended training for election machine upgrades; she reviewed those changes with the Committee.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Administrator's Report Heinig updated the Committee on the many planning and economic development items currently in progress and coming along well. Seven Bridges 2nd Addition is proceeding; development may be delayed to Spring 2022. He reported that he recently held the Regional Administrators' meeting at the Village Hall to provide help and insight to his peers on various issues. Heinig mentioned that he has requested a reduction in speed limit on Sand Lake Road by the Grant Street intersection; the sight lines in that area cause a traffic risk for pedestrians that PED flasher lights would not be a sufficient safety measure.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 8-2021, Fire District Levy Increase for 2022. Heinig reviewed the resolution and the intelligence of utilizing this rare opportunity for a levy increase for the Joint Fire Department to assist with operational costs. However, the Towns are preparing to exceed the proposed percentage which would make us ineligible for this increase. Heinig asked that the adoption be recommended to prepare for future discussions and possible consensus on the proposal. The motion carried unanimously.

Consideration of Resolution Micah Wyss/Rich Anderson motioned to recommend approval of Resolution 10-2021, Creation & Adoption of Election Wards Map. Heinig explained this was the final step to accept the recent redistricting and needs to be submitted to the County prior to the end of October. He stated that the map would be forthcoming as Engineer Dahl was in the process of creating the map after the last-minute notice by the County. The motion carried unanimously.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:25 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer