

**Village of Holmen
Public Works Committee
February 2, 2017**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday, February 2, 2017. Members present: Ebner, Jorstad and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight

Motion by Ebner, second by Jorstad to approve the minutes of the January 5, 2017 meeting – carried unanimously.

Public Comment

Pat McKnight noticed that some pot-hole patching was being done.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. We will be accepting more septage from one of our licensed haulers that will help with nutrient removal in our treatment system. Sludge spreading reports for 2016 were finished and submitted to the DNR this week. Member Jorstad asked if the fields are tested regularly so they are not overloaded with chemical. This sludge spreading report tracks the nutrients applied to the fields, as well as the crop assimilation of those nutrients over the growing cycle. The fields are also tested every 5 years to see if there is any long term affect. The new WWTP design is progressing and we are hoping to see the design study report in February. S.E.H. has also arranged for our staff to visit other WWTP facilities that have a recently constructed oxidation ditch treatment process.

Water Department

Well scale re-calibration is complete. We are working to expand our Lead & Copper testing database due to recent modifications in testing parameters, as well as an expected increase in the number of samples that will need to be taken. Private well permits have been completed for 2017.

Street Department

There were many incidents of snow events, most occurring on a Tuesday. The significance is the amount of precipitation that fell as rain, creating a slush and also icy condition on the roads. Staff was busy clearing inlets on the 18th – 20th to allow runoff to get into the storm system. We were notified on the 26th that there would be no more salt available from the county for the remainder of this winter season.

Storm Water Department

Brush chipping will take place next week. Applications were completed for reimbursement of costs as a result of the heavy rain/flood event from last September. We will be getting reimbursed for the work already done, as well as additional work that has yet to be completed.

Other

DNR permits are being submitted for the Festival Food site – construction will soon follow. The design of the Holmen Drive project is nearing completion and we anticipate a contract award to be on the agenda for the March meeting.

Action Items

Recommendation to Village Board – Approval of Legion St. W. Construction Contract – 8 bids were received for the construction of Legion St. W. on Wednesday, with the lowest bid being submitted by Gerke Excavation, in the amount of \$215,812.32. Motion by Ebner, second by Jorstad to recommend award of the contract for the reconstruction of Legion St. W. to Gerke Excavating in the amount of \$215,812.32 to the Village Board – carried unanimously.

Recommendation to Village Board – Approval of hearing protection/communication system purchase – The quote presented is for a communication system staff would use while working on the streets. The headsets provide hearing protection from equipment noise, but also contain a voice activated radio that will allow them to speak to each easily. The system consists of a base radio unit and 3 headsets. The base unit is capable of handling 5 headsets, but we feel three will adequately address our needs. Motion by Jorstad, second by Ebner, to recommend approval of the Sonetics communication system, as presented, in the amount of \$4,769.00 – carried unanimously.

Recommendation to Village Board – Approval of Plow Truck Purchase – The Public Works Staff prepared specifications for a new plow truck to be added to our fleet. We received bids from three companies that provided a total of 5 quotes for trucks that met or exceeded the specification requirements. The lowest quote was submitted by De Bauche for an International truck, in the amount of \$131,225.00. Motion by Ebner, second by Jorstad, to recommend approval of the purchase of a new International Plow Truck from De Bauche at a cost of \$131,225.00 – carried unanimously.

Other

Member Ebner expressed concerns regarding plowing during the last snow event. Many garbage containers were tipped over as the snowplow passed by. DPW Olson informed the committee that he went out to the subdivision after receiving a call from Member Ebner and found a few garbage containers that were knocked over. It was apparent neighbors were helping to stand containers back up. When speaking with staff, this snow event was a very heavy and wet snow. Drivers tried going slower to avoid knocking things over, but the heavy snow would not clear from the blade unless they were going a little faster. This was an unfortunate circumstance, but staff is comfortable we were doing the best we could in the situation.

Adjourn

Motion by Ebner, seconded by Jorstad to adjourn at 7:20 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works