

**Village of Holmen
Board Proceedings
September 8, 2016**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on September 8, 2016, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Rich Anderson, Dawn Kulcinski, Chuck Olson, Bill Ebner and Doug Jorstad. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief Collins, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Karen McCathie, Chad McCathie, Douglas Stanton, Rick Durst, Herb Hanson, Jim Christianson, Pat Barlow and Pat McKnight.

Public Comment

Rick Durst, 508 Ryan St., remarked that he was in attendance to make comments regarding the Ryan St. project. He felt that the Planning Commission agenda had not been posted at the Village Hall. He requests that the Board consider asking the developer for the Ryan St. project to finish up all grading issues as well as to remove piles of dirt and stumps from the road project.

Chad McCathie, developer on for the Ryan St. project, commented that progress on his project has only been stopped at this time in response to Mr. Durst's calls to many people, including the DNR, to make complaints. McCathie felt it was important to revisit with the Board to be sure things were progressing to their specifications. He stated the road, grading and cleanup are planned to be complete by the end of the month.

Minutes

Rich Anderson/Doug Jorstad motioned to approve the minutes of the August 11, 2016, Board meeting as presented. The motion carried unanimously.

Planning Commission

Chuck Olson/Steve Johnston motioned to approve Rezone Petition from Borton Construction, from (R-1) (Single-Family Residential District) and R-4 (Two-Family Residential District) to B-3 (Neighborhood Commercial District), for 812 and 816 Main Street South. Administrator Heinig remarked that this area has been underutilized and underdeveloped for over thirty years. He stated that he felt all concerns heard at the public hearing were addressed at Planning Commission. The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to approve Resolution 20-2016, Acceptance of CSM Splitting One Lot into Two on Second Avenue East. The motion carried with Proctor, Johnston, Anderson, Kulcinski, Ebner and Jorstad in favor; Olson abstained.

Steve Johnston/Dawn Kulcinski motioned to approve Preliminary and Final Plat for Six Lot Subdivision overlay at Huntington Street and Iris Street. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Resolution 18-2016, A Resolution Adopting the City of La Crosse Airport Overlay Zoning District (AOZD) by reference. Administrator Heinig explained that the need to re-ratify this Resolution is due to a change in a City of La Crosse ordinance; this action will allow the Village of Holmen to continue to review and enforce the airport overlay ordinance within the airport jurisdiction. The motion carried unanimously.

Steve Johnston/Chuck Olson motioned to approve Resolution 21-2016, Acceptance of CSM for the Creation of Newly Extended Ryan Street ROW and Lots within the Ryan Street Townhome PUD. The motion carried unanimously.

Steve Johnston/Dawn Kulcinski motioned to approve authorization for footing and plumbing permits (prior to completion of the Ryan Street extension) to Chad Mc Cathie for the 4-unit building at the south end of Lot 1, following the recording of the CSM, and under the conditions that the paving of the roadway be completed by the end of September, that all grading on Lot 1 that is immediately impacting adjoining residents be completed as part of his early footing permit, and that no building permit shall be issued until such time all aspects of both the road and Lot 1 site grading have been completed. Administrator Heinig explained that this item was in response to McCathie's request to start building early in order to utilize soil for north side grading; this will resolve issues with standing piles of dirt and allow foundations to begin in concert with the Ryan Street extension. Ryan Street is projected to be complete at the end of September, and the expectation is that all areas of the project will be appropriately graded at that time. The motion carried unanimously.

Park, Recreation and Library Committee

Informational items only.

Law Enforcement Committee

Trustee Johnston commented that MSA, in response to the cooling system issues at the Police Station, has offered to pay \$8,000 towards repairs to acknowledge lack of proper inspection and design of the tower. Johnston remarked that the subcontractors have followed through on their work and the Law Committee is satisfied with this resolution.

Public Works Committee

Rich Anderson/Bill Ebner motioned to approve asphalt patching agreement with Mathy Construction Company in the amount of \$6,703.68. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve Resolution 19-2016, Resolution Accepting the Public Improvements of Nicolai Flats South. Trustee Anderson remarked that the condition requested at Public Works Committee to require the completion of the final lift of asphalt was completed today. The motion carried with Proctor, Johnston, Anderson, Kulcinski, Ebner and Jorstad in favor; Olson abstained.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$1,149,652.97. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Temporary Amendment to Liquor Premises for Specific Event for WineSitter BrewHouse for Holmen Square Lot Party to be held at 500 Holmen Dr. North on October 2, 2016, from 1:00 pm to 5:00 pm. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve Operators' Licenses for Chandra M. Crane – Smokey's Bar & Grill; James H. Hewitt, Michael E. Grooms, Collin A. J. Eddy, Paul C. Mortenson, Rhonda K. Knobloch – Holmen American Legion; Gabrielle L. Steinberg – Festival Foods. Trustee Olson inquired as to the two resubmissions, if the 90-day waiting period for re-application had been fulfilled; Trustee Jorstad assured him that it had. The motion carried unanimously.

County Supervisor's Report

County Supervisor Barlow remarked that he was excited to be in attendance at the recent Library groundbreaking ceremony. He stated that the County/City library regionalization decision has been

delayed. Barlow commented that the County budget will be reviewed at a public hearing to be held on November 14th; all are welcome to attend. He offered to get an electronic copy of the County budget to anyone who might be interested; the mill rate is proposed to remain flat. He also mentioned that a regional managed care program, WW Cares, will be merging with another large, private care organization. This is in response to the anticipated decrease of funding in the upcoming Wisconsin budget; this was a way to outstep those changes and allow the program to be driven by outcome rather than profit. Barlow noted that each organization would have representatives on the larger Board so that local voices will still be heard. Trustee Kulcinski remarked that she has experience working with the system and it is an amazing program.

Shared Ride Committee

Trustee Kulcinski reported that ridership decreased by 183 (from 1194 to 1011 from July 2015 to July 2016).

Municipal Court Update

The 2017 budget was discussed; figures will remain the same as 2016.

Fire Board Report

Trustee Ebner reported that budget discussions were occurring and that a recent FEMA grant was received for \$89,000 for the Department to replace turnout gear. Trustee Olson distributed a report from the new Fire Chief, and commented that the Chief has begun some new, professional policies and the Department is moving forward in a very positive fashion. Olson remarked that the FEMA grant allows for an eighteen-month time frame to expend the grant funds awarded for turnout gear; the gear will be replaced in stages and will no longer be individually fitted.

President's Report

President Proctor reported that a Gundersen Express Clinic will be opening in the Holmen Square Mall and will include doctors, physician assistants, lab and X-ray services. She mentioned that there are two Concerts in the Park left for 2016.

Other Items before the Board

Chief Collins thanked Administrator Heinig and Trustees Olson and Johnston for addressing HVAC issues at the Police Station. He reported that the Department has a new part-time secretary, Holly Inglett.

Director Brogan commented that the last Movie in the Park will be held on September 23rd.

Trustee Olson inquired as to the option for lot splits to be approved at an Administrator level rather than having them approved at the Board; this would avoid timing issues and the quantity of future splits could be challenging. He stated that Onalaska approves them at the Administration level. Administrator Heinig remarked that the Board could look at passing a resolution to authorize staff to do basic splits and CSMs which he agreed would make the process simpler.

Trustee Anderson commended the Chief and staff, as well as the Public Works Department, for all of the work during and to clean up after Kornfest.

Trustee Jorstad inquired as to any damages to the Village during Kornfest. Director Brogan stated there may be a need for some re-sodding of the butter area in the Park but as far as he knows there were no irrigation breaks or any other damage. Brogan remarked that stake marking costs will be removed, and then the remaining portion of the American Legion's deposit will be refunded.

Trustee Kulcinski inquired as to Holmen planning something similar to Moontunes in La Crosse. She acknowledged the Concerts in the Park series but felt the event could be better represented in social media.

Trustee Johnston inquired as to the process of posting agendas in response to Mr. Durst's comment that the Planning agenda had not been appropriately posted. Administrator Heinig reviewed the standard process for all agendas; they are posted on the Village website, emailed to all interested press, Board members and staff as well as being posted inside and outside at the Village Hall, at the Post Office and at the Library. He and Clerk/Treasurer Hornberg confirmed the Planning agenda indeed being posted appropriately.

Administrator Heinig noted that on October 3rd at 6:00 pm, the 2017 budget workshop will be held; budget drafts will be distributed on September 16th.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:54 pm.

Angela A. Hornberg, Village Clerk/Treasurer