

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 12, 2018**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 12, 2018, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Daryl Holley, Nancy Proctor and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the May 8, 2018, meeting. The motion carried unanimously.

Clerk/Treasurer Report Hornberg stated that 2018 recycling grant funds have been received in line with the anticipated amount, and that an insurance dividend check will be delivered to President Proctor soon for an unknown amount, which will be applied to the general fund. Hornberg mentioned that license renewals for 2018/2019 would be acted on this evening; she commented that the Andy's Main Street Auto Class A Beer License was not being renewed as well as Art's Barbershop Tobacco License. Hornberg mentioned that our new library facility was featured on the Facebook page for the MTAW in May. She also remarked that staff was making great progress on the basement cleanup project of records.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Doug Jorstad/Rich Anderson motioned to recommend approval of 2018/2019 Class B Retail Combination Licenses; Class A Retail Combination Licenses; Class "B" Retail Liquor - Wine Only License; Class "B" Retail Beer/"Class C" Wine Licenses; Class "B" Retail Beer License. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Dawn Kulcinski/Rich Anderson motioned to deny Rhianna Arentz Operator's License, with a sixty-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to recommend approval of 2018/2019 Operator's Licenses, excluding Arentz, as presented. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Doug Jorstad/Rich Anderson motioned to recommend approval of 2018/2019 Non-Alcoholic Licenses, Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard License, Pawn Broker License and Septage Licenses as presented. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for American Legion Kornfest to be held on August 17-19, 2018, at Halfway Creek Park, 419 1st Avenue West. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Class "B" license for Holmen Youth Fast Pitch (HYFP) Kornfest softball tournament to be held on August 17-19, 2018, at Deerwood Park, 500 Anderson Street. The motion carried unanimously.

Administrator's Report The Committee reviewed Administrator Heinig's report in lieu of discussion.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:30 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer