

**Village of Holmen
Board Proceedings
June 11, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on June 11, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Bill Ebner, Doug Jorstad, Steve Johnston, Rich Anderson, Dawn Kulcinski and Chuck Olson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Asst. Director Mezera, Clerk/Treasurer Hornberg, Rick Durst, Jay Fernholz, Patrick Barlow, Todd Wright and Pat McKnight.

Public Comment

Rick Durst spoke in regards to the rezoning petition from Todd Wright stating that he felt it was premature to approve this petition. He also requested a change in the landscaping plan for the project to replace a proposed lilac bush buffer with a fence at the area adjacent to his property.

Jay Fernholz also spoke regarding the same rezoning petition to share his emergency vehicle concerns, drainage issues, as well as requesting further clarification on the Planning Commission May 26, 2015, minutes in regards to his objections to issues on the project.

Minutes

Dawn Kulcinski/Chuck Olson motioned to approve the minutes of the May 14, 2015, Board meeting as amended. The motion carried unanimously.

Planning Commission

Chuck Olson/Steve Johnston motioned to approve the petition from Todd Wright to rezone from R-1 (Single-Family District) to PUD (Planned Unit Development District) to include Architectural consideration for the purpose of developing 12 single-story, side-by-side townhomes in a condominium plat including a fence contingency on the south lot line as requested for the adjacent Durst property; the Site Plan itself, however, must be reviewed again by the Planning Commission and other relevant committees, following acceptable engineering of a Ryan Street extension, a Village appropriate utility plan, and appropriate site access that accommodates emergency vehicles. The motion carried unanimously.

Dawn Kulcinski/Doug Jorstad motioned to approve conditional use petition for a YMCA-School Aged Program at Holmen Lutheran Church (228 Morris Street). The motion carried unanimously.

County Supervisor's Report

County Supervisor Barlow reported that the County Board recently voted to rename Hwy 108 to County Road CUT; the State should be providing funds this year for improvements on the road. The County will soon vote on bonding issues for Lakeview, Downtown Administrative Center project, as well as highway maintenance funds. Barlow mentioned that he recently attended an oil spill exercise which discussed the importance of mutual aid agreements as well as Federal, Local and State cooperation being the key to success for economic recovery. He asked that the Holmen Area Fire Department make connections and do some training in the event this was ever an issue in Brice's Prairie. President Proctor commented that Fire Chief Schober had currently discussed this issue at Fire Board, and was continuing to research and implement a program to address these issues.

Shared Ride Committee

Trustee Anderson reported that ridership had increased by 23 (from 1569 to 1592 from April 2014 to April 2015). Anderson commented on recent discussions with Running Inc., the vendor used for the program, and asked that the Village be notified of staffing and vehicle maintenance issues. The Board requested that President Proctor invite Mr. Running to the next Board meeting to discuss program concerns.

Park, Recreation and Library Committee

Trustee Olson noted that there were no action items to discuss tonight, and all was informational only. Trustee Kulcinski mentioned the Committee recently discussed an idea to add an adult fitness park in the Village; Director Brogan was asked to gather information to present for future consideration. President Proctor inquired on an update of the June 5, 2015, School's Out concert. Director Brogan replied that the crowd was mostly 50+ and the attendance was around 80 people. Brogan remarked that the group did a good job with set-up and clean-up, and that he feels the concert may spark interest in future similar events.

Law Enforcement Committee

Trustee Johnston stated that the Committee discussed the current Village parking ordinance in regards to limit parking of boats, trailers and RVs; the consensus was to make no changes to the ordinance.

Public Works Committee

Bill Ebner/Doug Jorstad motioned to approve contract with Mc Hugh Excavating & Plumbing for the E. Legion Street Water Main Project in the amount of \$59,825.00. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve change order – Sunset Light Project. This change order is to change the anticipated completion date from May to June and was needed for inclement weather; no additional costs are anticipated. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Chuck Olson motioned to recommend payment of the claims as presented for a total amount of \$1,094,598.21. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve 2015/2016 Class B Retail Combination Licenses, Class A Retail Combination Licenses, "Class B" Retail Liquor – Wine Only License, Class "A" Retail Fermented Malt License, Class "B" Retail Beer License/"Class C" Wine License, and Class "B" Retail Beer Licenses as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve 2015/2016 Operators' Licenses as presented including new applicants Patience Renning – Holmen American Legion, Jacqueline Stettler – Holmen Locker & Meat Market, Linda Coppens, Adam Bergman, Jeremy Holland, Michelle Mullen, Mikaela Nelson, Debra Riechel, Autumn Ritter, Paul Schwarz, Johan Stuhr and Brian Szopinski – Kwik Trip, Mary Shellist – Midway BP and Toni Weigel, Shelly Wentz – The Pour House. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to approve 2015/2016 Non-Alcoholic Licenses, Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard Licenses, Pawn Broker Licenses and Septage Licenses as presented. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

Next meeting will be held on June 18th.

President's Report

President Proctor offered to answer questions on her schedule and list of events for the month of May.

Other Items before the Board

County Supervisor Barlow invited the Board to attend a luncheon being held at the La Crosse dump site on June 19th.

Chief McHugh complimented Lt. Collins for his recent graduation from a Certified Managers Program. He also thanked the Board for their support in the creation of the new Holmen Police Facility.

Assistant Director Mezera stated that Director Olson will be returning from his vacation on Monday, and we will all be welcoming him.

Trustee Olson and Ebner complimented the outstanding work done on the new police facility.

Trustees Anderson and Jorstad complimented Clerk/Treasurer Hornberg and Deputy Clerk Croell on the very well-organized 2015/2016 license renewals.

Trustee Jorstad remarked that he is very pleased with the police facility as well as the future vision for the campus site.

Trustee Kulcinski mentioned that she had recently held an event at the Halfway Creek East Park Shelter, and complimented the Park & Recreation Department for the maintenance of the facility. She stated that she was very proud of having been a part of the creation of the shelter, and that she felt the amenities of the shelter were outstanding.

Administrator Heinig complimented the Board and department heads for their strong leadership as well as President Proctor for organizing the Concerts in the Park series again this year. Heinig stated that the Village has quite a bit to be proud of.

President Proctor noted that the first 2015 concert in the park was a huge success.

Closed Session

At 8:06 pm, Doug Jorstad/Chuck Olson motioned to convene into closed session per Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Purpose: Discuss Investment of Funds for Senior Facilities.

At 8:50 pm, Bill Ebner/Chuck Olson motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Chuck Olson/Bill Ebner motioned to direct staff to continue discussions with the community center group and proceed with an offer to be a contributor to the community center in the amount of \$500,000 specifically for the purpose of creating lease contract for developing space for needed Senior services and programs within the facility; minimum expectations would include wellness programs, nutrition services, educational mentoring, use of recreational areas, and a guarantee of service for multiple decades or funds would be returned. The motion carried with Olson, Anderson, Ebner, Proctor, Jorstad and Kulcinski in support; Johnston opposed.

Trustee Olson asked that any discussion of this motion come from Administrator Heinig so the public is correctly informed. The suggestion was supported unanimously. Administrator Heinig will prepare a press release.

Bill Ebner/Chuck Olson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:55 pm.

Angela A. Hornberg, Village Clerk/Treasurer