

**Village of Holmen
Board Proceedings
December 10, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on December 10, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Rich Anderson, Dawn Kulcinski, Chuck Olson, Bill Ebner and Doug Jorstad. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Lt. Collins, Tony Kurtz, Steve Olson, Pat Pedretti, Rich Fonstad, Bob Rice, Gale Ross, Linda McHugh, Roger McHugh, Butch Kleinsmith, Patrick Barlow and Pat McKnight.

Public Comment

Pat McKnight thanked the Board for the addition of safety lights in the north parking lot.

Tony Kurtz, Office of Senator Ron Johnson, remarked that he recently held open office hours in the Village of Holmen, and reminded the Board that he was an available contact.

Administrator Heinig presented a proclamation of gratitude and congratulations for Chief McHugh's pending retirement on January 7, 2016. Cake was served and well wishes were exchanged.

Minutes

Doug Jorstad/Dawn Kulcinski motioned to approve the minutes of the November 12, 2015, Board meeting as presented. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve the minutes of the November 12, 2015, Special Board meeting as presented. The motion carried unanimously.

Planning Commission

Administrator Heinig mentioned that the Comprehensive Plan Update will be presented to the public in February by the Planning Commission and considered by the Board in March.

County Supervisor's Report

County Supervisor Barlow reported that the County recently won a golden trifecta award from LADCO for the project spur in downtown La Crosse. He remarked that the County is still in the public comment time frame with the DOT for future road projects. Barlow commented that a resolution to the Executive Committee regarding holding an advisory referendum on the wheel tax issue failed; this issue may move forward to the County Board agenda. This question was only in regards to holding a referendum question, not the actual question of the wheel tax implementation. Trustee Johnston questioned Supervisor Barlow on his position on the wheel tax question. Barlow stated that he feels that not many residents are in favor of this tax; therefore, he would not be likely to support it. Barlow mentioned that other options were creating additional sales tax or finding other ways to fund future needs. Trustee Olson remarked that a wheel tax would be an economy killer; Trustee Johnston agreed.

Shared Ride Committee

Trustee Anderson reported that ridership had decreased by 331 (from 1864 to 1533 from October 2014 to October 2015). Anderson reported that he feels concerns with staffing were still a large problem causing a reduction in ridership. Anderson was pleased to report that recently a pay increase was offered by the contractor to employees, hoping to try to remedy the staffing issues.

Park, Recreation and Library Committee

Chuck Olson/Dawn Kulcinski motioned to approve 2016 facilities fertilization and weed control contract with Turf Maintenance in the amount of \$26,746.52. The motion carried unanimously.

Chuck Olson/Rich Anderson motioned to approve 2016 Holmen Aquatic Center Manager Contract with Hailey Imhoff. The motion carried unanimously.

Chuck Olson/Dawn Kulcinski motioned to approve the purchase of four new footboards for the Holmen Aquatic Center from Spectrum Aquatics in the amount of \$2,384.00 plus shipping. The motion carried unanimously.

Chuck Olson/Steve Johnston motioned to approve the purchase of play equipment for the Holmen Aquatic Center from Lee Recreation in the amount of \$41,062.00. Trustee Johnston commented that this would be an exciting new addition in 2016. The motion carried unanimously.

Law Enforcement Committee

Doug Jorstad/Dawn Kulcinski motioned to approve the purchase of two Ford P.I. SUV squads from Ewald Ford for a total amount of \$32,242.00. Lt. Collins remarked that delivery of squads should occur in late February. The motion carried unanimously.

Dawn Kulcinski/Bill Ebner motioned to approve the purchase of two squad video cameras and charging station from Digital-Ally in the amount of \$12,505.00. The motion carried unanimously.

Bill Ebner/Dawn Kulcinski motioned to approve the purchase of two radar units from Stalker Radar in the amount of \$5,177.20. The motion carried unanimously.

Trustee Ebner commented that the above purchases were all included in the total 2016 squad capital outlay budget.

Public Works Committee

Doug Jorstad/Rich Anderson motioned to approve 2016 chlorine contract to Hawkins Chemical, Inc. at a cost of \$61.00 per cylinder. The motion carried unanimously.

Bill Ebner/Chuck Olson motioned to approve 2016 fluoride contract to Hawkins Chemical, Inc. at a cost of \$.38 per pound. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve 2016-2018 cake sludge hauling contract to United Liquid Waste Recycling, Inc. at a cost of \$10.21 per cubic yard. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve 2016-2018 liquid sludge hauling contract to Feyen's Arcade Pumping Service, Inc. at a cost of \$.04 per gallon. The motion carried unanimously.

Bill Ebner/Doug Jorstad motioned to approve Resolution #18-2015 – Resolution accepting the public improvements of Rosewood. The motion carried unanimously. Trustee Olson inquired as to placement of signage in this area; Director Olson stated that would occur next week.

Bill Ebner/Rich Anderson motioned to approve Resolution #19-2015 – Resolution accepting the public improvements of McCabe Court. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Steve Johnston motioned to recommend payment of the claims as presented for a total amount of \$582,873.73. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve Change of Agent for Kwik Trip, Inc. for Travis M. Soland. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Resolution #20-2015 – A Resolution Amending the 2015 Village Budget. The motion carried unanimously.

Dawn Kulcinski/Chuck Olson motioned to approve 2016-2017 election inspectors as presented. The motion carried with Proctor, Olson, Johnston, Ebner, Anderson and Kulcinski in favor; Jorstad abstained.

Doug Jorstad/Bill Ebner motioned to approve Creation of new Position Description for Building Inspector & Assistant Zoning Code Administrator. Heinig commented that this description was being created for the 2016 budgeted position; Heinig will determine if it will be more advantageous for the Village to hire this person or contract for this person under the criteria as listed in this description. The motion carried unanimously.

Doug Jorstad/Chuck Olson motioned to approve text amendments to Personnel Manual Sections 505, 520 and 525, as worded herein, for consistency with new State language, and furthermore, to create policy 550, Village Gym Facilities into the manual. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to approve Resolution #21-2015 – Resolution for Inclusion under Group Life Insurance. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

Trustee Ebner commented that a special meeting was held on December 3rd, and at that meeting fifteen members have been approved for duty physicals. He mentioned that an unnecessary truck was being put up for bid to sell, and that the Administrative Assistant position was eliminated. Trustee Olson remarked that the Department has experienced good attendance at calls, and that a complete qualification list has been created; he remarked that his feeling is the Department is moving forward in a positive direction. President Proctor thanked Trustee Olson for sitting in for her on the Fire Board during an illness.

President's Report

No report was available this month.

Other Items before the Board

Chief McHugh thanked the Board for the presentation and remarked that Shane would be a great leader. He mentioned that a retirement party at the Holmen American Legion is planned for December 23rd, and all are invited.

Lt. Collins asked that the January Law Enforcement meeting be postponed from the January 5th to January 12th. Collins thanked McHugh for his many years of mentoring and helping the Department grow, and stated that he will be missed.

Director Olson congratulated Chief McHugh, and thanked the Board for the addition of the exercise room in Village Hall.

Director Brogan thanked McHugh for his cooperation with the Park & Recreation Department over the years, and for the Police Department's continuous involvement with community events.

Trustee Olson congratulated McHugh for his many years of serving the community well; he remarked that McHugh should be very proud of the Department that he has created and that it is being turned over to another great leader.

Trustee Anderson thanked McHugh for his many years of service, and extended holiday wishes.

Trustee Ebner congratulated Chief McHugh, and remarked that it has been a pleasure working with everyone in 2015 and he is looking forward to continuing work in 2016. He extended holiday wishes.

Trustee Jorstad congratulated McHugh and wished him the best in the future; he thanked him for his dedication. He commented that a lot has been accomplished in 2015 and that 2016 would be even busier. He extended holiday wishes, and he mentioned the need to begin promoting donations for the Library project. Jorstad challenged the Board members to a \$100 donation to the Library donation fund to get the ball rolling on the fundraising. Trustees Anderson and Proctor agreed to the commitment.

Trustee Kulcinski congratulated McHugh and extended holiday wishes.

Trustee Johnston accepted Jorstad's donation challenge. He complimented Chief McHugh on his many years of leadership and the great impact he has had on the community. He extended holiday wishes, and remarked that 2015 has been an excellent year; he feels the members find ways to challenge one another but each one brings something to better the community. He thanked everyone and stated that he is looking forward to a great 2016.

Clerk/Treasurer Hornberg congratulated McHugh, and thanked the Board for the Village exercise equipment, as well as extending holiday wishes.

Administrator Heinig remarked that it has been a pleasure working with Chief McHugh. He commented that 2015 has been one of the most successful years, leading Holmen into the next decade of premier leadership in economic development.

Attorney Weber congratulated the Chief and mentioned his appreciation of the leadership of law enforcement in Holmen. Weber stated that the balance of enforcement with education for kids rather than punishment only has resulted in a much lower number of repeat offenders as is typical in other communities.

President Proctor thanked McHugh and stated that he has been a great leader for the community.

Nancy Proctor/Rich Anderson motioned to approve President's appointment of members for Room Tax Commission. The motion carried unanimously.

Closed Session

At 8:14 pm, Doug Jorstad/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Purpose: Discuss negotiations for sewer connection with the City of La Crosse. The motion carried unanimously. Closed session commenced after a short recess at 8:16.

At 8:52 pm, Chuck Olson/Bill Ebner motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Chuck Olson/Doug Jorstad motioned to direct staff to modify facility plan and to inform the DOT of the intended changes. The motion carried unanimously. Trustee Olson commented that he hoped MSA would be able to proceed quickly with the necessary changes for the facility plan; Director Olson assured him that MSA was on track to move ahead rapidly.

Bill Ebner/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:54 pm.

Angela A. Hornberg, Village Clerk/Treasurer