

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 8, 2017

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, August 8, 2017, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Steve Johnston, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the July 11, 2017, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that staff reviews were recently held and that the new receptionist training is going very well. Hornberg commented that a new postage machine will be necessary in 2018; she has information on leasing versus purchasing options and that she and Administrator Heinig will be discussing in upcoming budget meetings. She mentioned that additional library donations have been received, bringing total library donations to date to over \$181,000.00. Hornberg mentioned that through our Worker's Compensation program, we have a \$1,182.00 grant available to purchase safety equipment, which will be used by the Public Works Department in the upcoming year.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Temporary Class "B" license for American Legion Kornfest to be held on August 18-20, 2017, at Halfway Creek Park, 419 1st Avenue West. The motion carried unanimously.

Steve Johnston, spoke as a Mill Street resident regarding the Smokefest request to amend liquor premise. He feels that the 2016 event did not abide by license requirements and resulted in many complaints regarding excessive noise levels, length of event, as well as fencing issues. Johnston acknowledged that Smokey's has a right to do business, but remarked that they also need to be considerate to neighbors. The event in 2016 extended well beyond the 11:00 pm approved time frame and the fencing for the event included the sidewalk in front of the establishment; forcing the pedestrian traffic into the street in that area. Based on the negligence during the 2016 event, Johnston requested that the event request be denied for 2017. Trustee Anderson remarked that he feels that the police force, which is more effective now, would be able to effectively monitor the noise and time situation; he also is pleased to see that additional security will be provided by O'Brien & Associates. Administrator Heinig affirmed Mr. Johnston's claims that in 2016, Smokey's did not handle their additional premise situation as approved; however, he noted that noise level is not something that would not be addressed in a premise approval. Trustee Jorstad remarked that although he doesn't want to deny the event, he would like to see restrictions listed, in writing, to be clear that violations of the temporary premise amendment would be used in consideration of future events. Doug Jorstad/Rich Anderson motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for Smokey's Bar Smokefest Event to be held at 112 Mill Street on September 9, 2017, as presented with written restrictions of fencing to include Smokey's property only,

event termination to occur at 11:00 pm, with enforcement if necessary by the Holmen Police Department as well as notification that any violations will result in restrictions to future event requests. The motion carried with Anderson and Jorstad in favor, Kulcinski abstained.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Class “B” license for Holmen Viking Wrestling Club Kornfest softball tournament to be held on August 18-20, 2017, at Deerwood Park, 500 Anderson Street. The motion carried unanimously

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator’s Licenses for Whitley R. Chalsma – Features Sports Bar & Grill and Sierra M. Johnson – Holmen American Legion. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend denial of Diana I. Rochester – Holmen American Legion and Charity J. Langteau – Festival Foods Operator’s Licenses, with a ninety-day waiting period from application date before re-application of Operator’s Licenses can occur. The motion carried unanimously.

Administrator’s Report Heinig updated the Committee on progress with the many planning and economic developments occurring in the community at this time, including the new Kwik Trip, which will begin construction this month. He mentioned that he is working with the McHugh’s to create a preliminary plat for the first industrial growth in the TIF 2 region. He stated that currently there are many interested investors that are looking to locate or expand in Holmen, and many have remarked that the community is very progressive and that they are impressed by everything the Village is doing to encourage economic development. A major issue potential investors are facing is trying to find 1-2 acre lots for smaller commercial sites; Heinig explained that is why it is so essential that we are working with property owners to begin the process of platting parcels. He mentioned that a recent storm and threatened litigation have resulted in the temporary delay of development in the Forest View Estates addition. Heinig commented that ironically, the development and the addition of the storm detention areas as planned would actually solve any water issues in the area and that the 7 inch rain which caused sediment issues was an unfortunate, unique situation. He remarked that he recently held the annual Joint Review Board meeting with the TIF representatives, and remarked that the members were pleased and feel that the District is using funds in the best way to create a sound economic development plan for the good of the area. Heinig stated that recent internal issues with the Joint Municipal Court and the lack of communication from the City of Onalaska regarding those issues may result in some serious future conversations on the continuing participation in that system.

Adjourn Doug Jorstad/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:01 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer