

Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 9, 2016

The meeting of the Holmen Finance and Personnel Committee was held Wednesday, November 9, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson. Trustee Kulcinski arrived at 5:06 pm. Also in attendance were Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the October 11, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg informed the Committee that voter turnout for the General Election was 4789; she commented that the day was quite busy, especially the late afternoon, and the poll workers did a phenomenal job. Hornberg reminded the Committee that it was time to circulate nomination papers for office; packets can be picked up beginning December 1st. She mentioned that the 2016 Budget revision would be prepared for the December Committee meeting. Hornberg stated that the auditors will be in the office on December 13th, 2016, as well as the week of March 27th, 2017. She also mentioned that mailing tax bills may be a slightly delayed this year due to the County Zoning and Printing departments' move to a new building during the time frame when bills are generally printed.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operators' Licenses for Damien L. Klinski, Alex J. Scott, Caleb R. Schilling – Festival Foods. The motion carried unanimously.

Approval of Resolution Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution 24-2016 – Adoption of the 2017 Village Budget. Dawn Kulcinski/Rich Anderson motioned to amend motion to recommend approval of Resolution 24-2016 – Adoption of the 2017 Village Budget contingent upon the outcome of the November 10th Public Hearing. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent continuing planning and economic developments in the community. He mentioned that the Police Commission recently met to discuss the potential hire of a new officer in 2017. Heinig briefly updated the Committee on the impact fee study results and reminded them of the November 15th Special Village Board meeting for full Board discussion on the study.

Consideration of Village Building Inspector Contract Dawn Kulcinski/Rich Anderson motioned to recommend approval of the extension of Village Building Inspector Contract as presented. The motion carried unanimously.

Other Rich Anderson complimented Clerk/Treasurer Hornberg on a well-run election. Trustee Kulcinski commented that she would be out of town for the December meetings.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:59 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer