

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 6, 2015

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 6, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Scott Heinig, Nancy Proctor and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the December 9, 2014, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg updated the Committee that the December pre-audit went well and that auditors will return mid-March to complete the 2014 audit and will plan to report to the Board in May as usual. Hornberg stated that the deadline to file nomination papers for office was today at 5:00 pm. Candidates on the Spring 2015 Ballot are: for president, current President Proctor running unopposed; for trustees, current Trustees Anderson, Kulcinski and Jorstad, as well as one new candidate, Gary Ekern. She also commented that tax collections were proceeding well, and that United Heartland, Worker's Compensation carriers for the Village, would be giving a presentation to the department heads at a leadership meeting in the spring.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Administrator's Report Administrator Heinig updated the Committee on the status of boundary agreements with the City of Onalaska as well as preparing a comprehensive plan to address potential inquiries by the Department of Administration. Heinig commented that work was progressing in order to give the Village "right for first refusal" which would allow the Village to set a base price in TIF #2 in order to encourage growth. Heinig stated that Attorney Weber would be providing many updates during closed session Thursday.

Other Administrator Heinig commented that after research regarding garage sales as requested by the Finance Committee, he feels there may be legal and political hurdles that the Committee needs to decide if it would be a good idea to pursue. Trustee Kulcinski felt that continuing to monitor the sign issue as well as providing a place for residents to post rummage sale information would be the most useful. Trustee Jorstad inquired as to law enforcement's role in monitoring the excessive garage sale issues. Administrator Heinig suggested it might be a good idea to confer with the Police Department in order to use other ordinances to control the extreme issues rather than addressing garage sales in general; potentially ordinances could be utilized or modified to address storage and parking issues. Heinig also commented that he felt it would be possible to prepare an area on the Village website for residents to post rummage sale information. Trustees agreed finding a way to monitor neighborhood impact and public safety issues would be the best approach to this issue. The Committee requested that Administrator Heinig continue to research potential ways to control situations that cause excessive disturbances in particular neighborhoods.

Trustee Kulcinski complimented Clerk/Treasurer Hornberg and staff on their hard work during this tax season.

Trustee Anderson thanked Administrator Heinig for his research into the rummage sale issue.

Adjourn Rich Anderson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:45 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer