

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
February 10, 2015**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, February 10, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Scott Heinig, Nancy Proctor and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the January 6, 2015, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg stated to the Committee that the tax season had wrapped up last week and will be settled with the County this week. She commented that annual reports had been recently completed, and that she is now preparing for the upcoming audit in March. She mentioned that a Spring Primary Election will be held on Tuesday, February 17, 2015.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator License for Sandra K. Denall - Festival Foods. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator License for Emory S. Thiemann – Smokey’s Bar & Grill. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator License for Baley A. Murphy - Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of change of agent for Holmen American Legion – Pamela K. Eddy. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Class “B” License for Holmen Area Fire Department’s Firefighter Dance to be held on March 28, 2015 at the Fire Station, 710 S. Main Street. The motion carried unanimously.

Administrator’s Report Administrator Heinig stated that 2015 would be the kickoff to strong 2016 and 2017 residential growth in the Holmen community. He commented that he would update the Board on TIF #2 land price contracts with Mathy, and the City of Onalaska boundary agreement during closed session at the Board meeting this week. Heinig also mentioned that he plans to have the Village financial planners, Ehlers & Associates, give a presentation in March regarding future anticipated debt and possible timelines. He also stated that a public hearing would be held on Thursday to consider a new Storm Water Discharge Ordinance.

Other Trustee Jorstad inquired on how the new TIF would be regulated for single-family home growth versus multi-family growth. Administrator Heinig stated that the type of density would be based on the current land use plan which he feels very confident in.

President Proctor stated that she was very impressed with the good communication at a recent City of Onalaska boundary meeting.

Trustee Kulcinski and Anderson thanked Clerk/Treasurer Hornberg and Administrator Heinig for all of their hard work.

Trustee Jorstad inquired to if there is any new information on the final CAPX2020 decision; Administrator Heinig confirmed there had not been.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:32 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer