

**Village of Holmen
Public Works Committee
July 5th, 2018**

Trustee Steve Johnston called the Public Works Committee meeting to order at 5:00 PM on Thursday, July 5th, 2018. Members present: Johnston, and Kulcinski. Also present: Administrator Heinig, Director of Public Works Mezera, Pat McKnight, Greg Krueger of the Holmen School District and Rick Durst of 508 Ryan Street.

Motion by Kulcinski, second by Johnston to approve the minutes of the June 7th, 2018 meeting – carried unanimously.

Public Comment – Rick Durst inquired about the timing of the removal of the light pole in his yard. He also brought up Ryan Street parking issues and No Parking sign alignment. He suggested that the Police Department cite people for parking illegally. He expressed his disappointment that the flooding issues on Amy drive were not addressed before the street was repaved.

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Sewer jetting is continuing. The crew plans to jet the entire sewer system in three years. Sludge hauling has been completed for this spring.

Water Department

Meter change-outs continue and the new water main on Sunset Dr. has been installed but not accepted by the Village due to lack of safe samples. McHugh Plumbing and Excavating continues to try to get those samples.

Street Department

The sidewalk project continues. The Public Works crew is continuing to patch pot holes. The Public Works Department will remove the old chain link fence at the bridge on Main Street.

Storm Water Department

Chipping started this week. The crew is leaving larger piles as directed by the committee. Mowing operations are in full swing with storm ponds and roadside areas being cut.

Other

The committee was updated on the status of ongoing projects conducted by MSA. These included; the water system modelling study, Clean Water Fund application for the WWTP and the intersection control evaluation (ICE) for Main Street at Gaarder and State Street.

Action Items

- #5 Recommendation to Village Board – Purchase of Budgeted Item Wacker Neuson Compactor – Staff recommends accepting quote from Titan Machinery of \$2240.00 for a Wacker Neuson Compactor. Motion by Kulcinski, second by Johnston to accept. Motion passed 2-0

- #6 Recommendation to Village Board – Approval of Holmen School district to extend fiber optic cable to Prairie View Elementary School. The extension would begin at a vault at the corner of McHugh Road and HD. It would then proceed North along the West ROW of HD to Newport Lane and then onto School District property. Administrator Heinig recommended approval if the district would make provisions for future use by the community at key intersections. Motion by Kulcinski, second by Johnston. Motion passed 2-0
- #7 Recommendation to Village Board – Approval of Construction Plans – First Addition to Seven Bridges – This item remained tabled at Committee.

Adjourn

Motion by Kulcinski, seconded by Johnston, to adjourn at 5:20 PM - Motion carried unanimously.

Pete Mezera
Director of Public Works