

**Village of Holmen
Public Works Committee
September 6th, 2018**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:00 PM on Thursday, September 6th, 2018. Members present: Anderson, Johnston, and Kulcinski. Also present: Administrator Heinig, Engineer Dahl and Pat McKnight. Public Works Director Mezera was excused. Motion by Kulcinski, second by Johnston to approve the minutes of the August 2nd, 2018 meeting—motion carried unanimously.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. Sewer jetting is continuing. The crew plans to jet the entire sewer system in three years. Staff has begun looking into alternatives for sludge hauling.

Water Department

Meter change-outs continue and the crew is working on fire hydrant maintenance.

Street Department

The sidewalk project is complete. The Public Works crew is continuing to patch pot holes. St Joseph's Construction completed work on Sunset

Storm Water Department

Chipping started this week. The crew is leaving larger piles as directed by the committee. Mowing operations are in full swing with storm ponds and roadside areas being cut.

Other

None

Action Items

- #5 Recommendation to Village Board –Approve 2018 street improvement project—One bid was received for the 2018 street improvement project. Engineer Dahl noted that the bid was in line with his engineer's estimate. Staff recommended accepting Mathy's bid of \$272,320.89. Motion by Kulcinski, second by Johnston to accept as recommended. Motion passed 3-0
- #6 Recommendation to Village Board – Approve 2018 street patching project— Two bids were received for the 2018 street patching project. Staff recommends accepting the lower bid submitted by Klaetsch Paving of \$13,880.00 - Motion by Kulcinski, second by Johnston to accept as recommended. Motion Passed 3-0

Snow Removal Ordinance Discussion Staff presented information to the committee regarding adding language to the Village Code to address the practice of depositing snow into streets

from driveways and sidewalks. Motion by Johnston, second by Kulcinski directing the staff to proceed with posting a notice for a public hearing as required for an ordinance change.
Motion Passed 3-0

Adjourn

Motion by Kulcinski, seconded by Johnston, to adjourn at 5:18 PM - Motion carried unanimously.

Pete Mezera
Director of Public Works