

**Meeting Minutes  
Village of Holmen Finance and Personnel Committee  
May 6, 2014**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, May 6, 2014, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Dawn Kulcinski. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Doug Jorstad motioned to approve the minutes of the April 8, 2014, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg informed the Committee that open book was held on April 30, 2014, and Board of Review is scheduled to be held May 15, 2014, from 4-6. She reported that audited financials for 2013 included an increase to unassigned reserves to the General, Stormwater, Water and Sewer accounts. Hornberg stated that the Village recently received the 2014 payment for the Xcel transmission line and that license renewals were in progress and would be presented in June for approval.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator License for Taylor M. Schultz– Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Temporary Class “B” license for Petticoat Junction/Brice Prairie Lions for Junction Days to be held on May 23-26, 2014 at Deer Wood Park. The motion carried unanimously.

Administrator’s Report Administrator Heinig updated the Committee on the recent judge’s ruling against the Town of Onalaska’ petition for incorporation. This ruling allows the McHugh, Carlson and Knutson annexations to stand permanently and also allowed for resubmission of the annexation petitions for the Apostolic Church, Pertzsch and Strittmater parcels. Economic discussions continue and remain encouraging for future growth. Heinig stated the police station project is nearing 80% design completion and remains on track for breaking ground in 2014. Heinig commented on a recent hiring of a new Public Works Laborer position to begin in June and that we are nearing a resolution on the Willett lawsuit. Heinig complimented the staff on their hard work and on the continuous improvement on the Village financial position.

Adjourn Rich Anderson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:10 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer