

**Village of Holmen
Finance and Personnel Committee
Board Room, Holmen Village Hall
421 S. Main Street
July 9, 2013
6:30 p.m.**

**Posted 7/2/13
10:00 am**

Committee Members: Chair Ryan Olson, Neal Forde, Doug Jorstad
Attending Staff: Scott Heinig, Administrator and Angela Hornberg, Clerk/Treasurer

This meeting is held in compliance with Wisconsin's Open Meeting Law, State Statutes, Chapter 19, Subchapter V. and as such it is open to the public.

It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

1. Call to Order.
2. Approval of minutes from June 11, 2013
3. Public comment
4. Clerk/Treasurer's monthly report:
 - Update on Activities/General Information
5. Review claims for payment and current financial statements
6. Possible action and recommendation on Licenses:
 - Temporary Amendment to Liquor Premises for Specific Event: Smokey's Bar & Grill for Smokefest to be held on July 27, 2013
 - Temporary Class "B" license for American Legion Kornfest to be held on August 16-18, 2013 at Halfway Creek Park, 419 1st Avenue West
 - Temporary Class "B" license for Holmen Viking Wrestling Club Kornfest softball tournament to be held on August 16-18, 2013 at Deerwood Park, 500 Anderson Street
 - Operator's License for Nicole A. Pederson - Festival Foods
7. Administrator's monthly report:
 - Update on Activities/General Information
8. Possible Action and Recommendation on Creation of Senior Executive Assistant Position
9. Possible Action and Recommendation on Reclassifying Personnel to the Position of Senior Executive Assistant
10. Possible Action and Recommendation on Appointment of New Assistant Director of Park & Recreation
11. Adjourn

Angela A. Hornberg, Clerk/Treasurer

In compliance with the Americans with Disability Act of 1990, the Village of Holmen will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the Village Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the Village.