

Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 7, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 7, 2011 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:32 p.m.

Present at the meeting: Committee members, Ryan Olson, Neal Forde and Dan Moser. Also in attendance were Nancy Proctor, Angie Hornberg, Roxanne Reynolds and Nancy Luedtke.

Dan Moser/Neal Forde motioned to approve the minutes of the May 10, 2011 meeting as presented. Carried unanimously.

Neal Forde/Dan Moser motioned to approve the minutes of the May 23, 2011 special meeting as presented. Carried unanimously.

Roxanne Reynolds reported on Friends of the Library; she spoke of plans to resurrect the dormant website and hold a kickoff event once the Village has visuals for the Friends to present to the public. Nancy Luedtke spoke in favor of moving forward with the library project.

Treasurer/Deputy Clerk Hornberg presented the monthly report.

Claims for payments and current financial statements were reviewed.

Ryan Olson/Neal Forde motioned to approve 2011/2012 Class A Retail Combination License, Class B Retail Combination Licenses, Class "A" Retail Fermented Malt License, Class "B" Retail Beer License, "Class A" Retail Liquor License contingent upon Hog Wild LLC and Holmen Locker & Meat Market appearing before the Board on June 9, 2011 to discuss recent violations. Carried unanimously.

Neal Forde/Dan Moser motioned to approve 2011/2012 Operator Licenses as presented. Carried unanimously.

Ryan Olson/Dan Moser motioned to approve 2011/2012 Non-Alcoholic Beverage Licenses, Cigarette Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Licenses, Recycling Licenses, Pawn Broker Licenses, Septage Licenses as presented contingent upon receiving all fees and forms by June 30, 2011. Carried unanimously.

The committee discussed the need to create criteria and an enforcement policy for future Village of Holmen licensing.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the position of Public Works Director be offered to current Assistant of Public Works Director Ben Spanel. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend to the Village Board approval of invoices for Administrator/Clerk job postings in an amount not to exceed \$6900, 00. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board approval of Terry Davis Library purchase agreement. Carried unanimously.

Ryan Olson/Dan Moser motioned to recommend table action on Village vendor licenses pending further research with other local municipalities. Carried unanimously.

Ryan Olson/Dan Moser motioned to adjourn. Carried unanimously. The meeting adjourned at 8:51 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk

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