

**Village of Holmen  
Board Proceedings  
August 8, 2013**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on August 8, 2013, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Neal Forde, Dawn Kulcinski, Bill Ebner, Ryan Olson and Rich Anderson. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Marilyn Pedretti, Pat Morrow, Rob Uphoff, member of Boy Scout Troup #21 and Jean Burgess.

**Public Hearing**

None.

**Other – Presentation**

Ehlers Financial Consultant Sean Lentz gave a presentation on the 2013 Preliminary Finance Plan for the Capital Facility Projects. Lentz answered questions and the Board held discussion on the benefits of staging borrowing and facility projects. Ryan Olson/Rich Anderson motioned to instruct staff to draft a resolution for issuance of bond for the refinancing of existing 2010 note and cost projection of the Public Safety Facility Building. The motion carried unanimously.

**Public Comment**

None.

**Minutes**

Ryan Olson/Dawn Kulcinski motioned to approve the minutes of the July 11, 2013, Board meeting as presented. The motion carried unanimously.

**Planning Commission**

None.

**County Supervisor's Report**

County Supervisor Pedretti updated the Board on County budget issues and on the potential sale and relocation of the County Administrative Offices.

**Shared Ride Committee**

Trustee Anderson reported that ridership had increased by 185 rides (from 1389 to 1574) from June 2012 to June 2013.

**Park, Recreation and Library Committee**

Trustee Forde commented on the increase library usage and door counts recently. Neal Forde/Ryan Olson motioned to approve proposal for concrete slabs under shade structures at Deer Wood Park from Five Star Concrete in the amount of \$2,325.00. The motion carried unanimously.

**Law Enforcement Committee**

Informational items only.

**Public Works Committee**

Neal Forde/Rich Anderson motioned to approve forcemain design contract award with MSA in the amount of \$280,002.40. This work would coincide with DOT reconstruction of Hwy 35 resulting in significant cost savings for the total sewer project. The motion carried unanimously.

Neal Forde/Bill Ebner motioned to approve purchase of chlorine gas sensor/alarm for an amount not to exceed \$8,000.00. This purchase will provide a chlorine gas sensor/alarm for all Village owned wells. The motion carried unanimously.

Neal Forde/Bill Ebner motioned to approve street patching contract with Mathy Construction in the amount of \$11,592.00. A portion of the project will be reimbursed by property owners. The motion carried unanimously.

**Finance and Personnel Committee**

Ryan Olson/Rich Anderson motioned to recommend payment of the claims as presented for a total amount of \$474,306.23. The motion carried unanimously.

**Municipal Court Update**

None.

**Fire Board Report**

None.

**Other Items before the Board**

Chief McHugh commented on a resident that attended the August Law Committee meeting to compliment the assistance he recently received during a traffic incident by Officer Haug.

Director Olson mentioned that the public works summer season employee Jared Gillmore would be leaving for college at Iowa State for Civil Engineering next week; he stated his appreciation of the fine work Gillmore had provided the Village.

Trustee Forde mentioned that the pool attendance for this summer was very good.

Trustee Olson requested that the Public Works Department address some additional gutter and retention pond cleanup.

Attorney Weber complimented the Board on the facilities and staff that he personally encountered during a HYP AI state tournament held at Deer Wood Park recently.

Trustee Kulcinski updated the Board of her recent attendance at a community center meeting which President Proctor has also been involved with.

**Closed Session**

At 8:02 pm Ryan Olson/Bill Ebner motioned to convene into closed session per Wisconsin State Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of public employee. *Purpose: Administrator annual review.* The motion carried unanimously.

At 8:32 pm Ryan Olson/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Bill Ebner/Ryan Olson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:33 pm.

Angela A. Hornberg, Village Clerk/Treasurer