

**Village of Holmen
Board Proceedings
May 10, 2012**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on May 10, 2012 at the Holmen Village Hall.

Present: Nancy Proctor, Tony Horvath, Dawn Kulcinski, Dan Moser, Mike Dunham, Ryan Olson and Neal Forde. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Deputy Clerk Croell, Attorney Alan Peterson, Joe Haas, Chuck Spiker, Lt. Shane Collins, Mike Hauser, Tom Phillips, Andrew Bremer and Jean Burgess.

Public Comment

None.

Minutes

Neal Forde/Mike Dunham motioned to approve the minutes of the April 12, 2012 meeting as presented. The motion carried unanimously.

Tony Horvath/Dawn Kulcinski motioned to approve the minutes of the April 23, 2012 meeting as presented. The motion carried unanimously.

Public Hearings

At 7:05 p.m., Ryan Olson/Tony Horvath motioned to open the public hearing on a conditional use permit to allow for a resident dwelling in the current office area of the existing building at 722 and 742 Western Avenue, an area zoned B-2 Highway Business District. No comments regarding the permit. At 7:06 p.m. Tony Horvath/Mike Dunham motioned to close the public hearing.

At 7:06 p.m., Ryan Olson/Dawn Kulcinski motioned to open the public hearing on Creation of Article XVI, Site Plan and Architectural Review Ordinance. No comments regarding the Ordinance. At 7:07 p.m. Ryan Olson/Dawn Kulcinski motioned to close the public hearing.

Planning Commission

Tony Horvath/Dan Moser motioned to approve conditional use permit to allow for a resident dwelling in the current office area of the existing building at 722 and 742 Western Avenue, an area zoned B-2 Highway Business District, with the conditions as imposed by the Planning Commission. Trustee Dunham commented that the Planning Commission supported the permit but imposed a condition to restrict the option of filing noise complaints (living in a B-2 zone, they must tolerate any noise). The motion carried unanimously.

Andrew Bremer from MSA gave a presentation on the South Holmen Drive Corridor Study, a proposed Comprehensive Plan amendment. He indicated the objective of the amendment was to bring forward a unified land use vision. Ryan Olson/Neal Forde motioned to adopt Ordinance #6-2012, amending the Comprehensive Plan to incorporate as a plan component the South Holmen Drive Corridor Plan. Trustee Olson spoke in favor of the amendments as they eliminate the potential for one sole decision to impede future development options. He felt cooperation with the Town would make decisions less costly and benefit all, and that the standards would prove to be specific yet not restrictive. Trustee Horvath expressed that although he appreciates the boundary issues the Towns and Village are faced with he feels approving the changes will have unintended consequences that are difficult to measure but may impede certain businesses. The motion carried 6-1, with Horvath opposing.

Ryan Olson/Neal Forde motioned to adopt Ordinance #5-2012, creating Article VIII, S195-21.3, DO-2 South Holmen Drive Design Overlay District. The motion carried 6-1, with Horvath opposing.

Ryan Olson/Dawn Kulcinski motioned to adopt Ordinance #4-2012 approving creation of Article XVI, Site Plan and Architectural Review Ordinance. The motion carried 6-1, with Horvath opposing.

County Supervisor's Report

Supervisor Spiker informed the Board that new County Directories would be available in July and that he will once again provide these to the Village.

Shared Ride Committee

Trustee Kulcinski reported that ridership had increased by 161 rides (from 1593 to 1754) from April 2011 to April 2012.

Park, Recreation and Library Committee

Neal Forde/Ryan Olson motioned to approve Holmen American Legion reservation of Halfway Creek Park on August 17-19, 2012. The motion carried unanimously.

Neal Forde/Tony Horvath motioned to approve Halfway Creek Park Phase III tree removal services from Dave's Tree Service in the amount of \$5,650.00. The motion carried unanimously.

Trustee Forde mentioned that Park & Recreation Intern Chris Fischer had prepared a quality Park Plan for the Village.

Law Enforcement Committee

Chief McHugh and Lt. Collins presented the Holmen American Legion with a plaque in gratitude of their donation of a thermal imaging camera to the Holmen Police Department.

President Proctor mentioned the award that was recently given to Officer Steinke from the WI Professional Police Association for his actions in the arrest of a person in March 2011 where Officer Steinke suffered a serious leg injury; Chris McHugh also received a Citizen's Award for his assistance with the incident.

Chief McHugh mentioned the Police Commission recently approved a promotion for Officer Sedevie to the Holmen Police Inspector position which is to begin officially on May 13, 2012.

Public Works Committee

Mike Dunham/Neal Forde motioned to approve blower replacement at the treatment plant from USA Blue Book in the amount of \$4,318.35. The motion carried unanimously.

Mike Dunham/Dawn Kulcinski motioned to approve purchase of an end loader from Case in the amount of \$129,924.00. Trustee Dunham mentioned this purchase will be well below the budgeted amount. The motion carried unanimously.

Mike Dunham/Dawn Kulcinski motioned to approve payment of bills for water main repair in Cedar Meadows East in the amount of \$3,395.00 to McHugh Excavating and \$2,845.36 to Haas Sons. The motion carried unanimously.

Finance and Personnel Committee

Ryan Olson/Neal Forde motioned to recommend payment of the claims as presented for a total amount of \$370,662.13. The motion carried unanimously.

Ryan Olson/Dawn Kulcinski motioned to approve Temporary Class "B" License for American Legion Kornfest to be held on August 17-19, 2012 at Halfway Creek Park. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve Temporary Class "B" License for Holmen Viking Wrestling Club Kornfest Softball Tournament to be held on August 17-19, 2012 at Deerwood Park. The motion carried unanimously.

Ryan Olson/Dawn Kulcinski motioned to approve Operator's License for Maralee J. Berg – Festival Foods. The motion carried unanimously.

Ryan Olson/Dan Moser motioned to approve Cigarette and Tobacco Products License for WayLin Investments LLC, Holy Smokes of Holmen, 205 S. Holmen Drive. The motion carried unanimously.

Municipal Court Update

Informational only.

Fire Board Report

Trustee Olson and President Proctor commented on the possibility of the upcoming purchase of a new pumper truck by the Fire Board; discussions are ongoing regarding the purchase of this equipment.

Other Items before the Board

Joe Haas from Hawkins, Ash, Baptie & Company LLP presented the 2011 Audit.

Public Works Director commented that the vacancy for the Public Works Department will be filled soon; the department used MSA recommendations in choosing the candidate.

Clerk/Treasurer Hornberg expressed thanks to Deputy Croell for her hard work during the recent and upcoming elections. She also thanks the Public Works and Park & Recreation Department staff for their assistance in the set up and tear down of the election area.

Administrator Heinig commented on a donation made by Richard Daffinson of a monument sign to be placed at the Fire Department. Also that CAPX2020 was approved and the while the option does preserve the land within the growth corridor (in the TIF District and school district) it will run through the bluff and cut north of the new memory care center and down the 53 corridor, visibly impacting the community's appearance.

Closed Session

At 8:38 p.m., Ryan Olson/Neal Forde motioned to convene into closed session per Wisconsin State Statute 19.85(1)(g) Reason: Discussion of Willett lawsuit. The motion carried unanimously.

At 9:35 p.m., Dan Moser/Tony Horvath motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

No action was taken after closed session.

Ryan Olson/Tony Horvath motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:36 p.m.

Angela A. Hornberg, Village Clerk/Treasurer