

**Village of Holmen
Board Proceedings
July 12, 2012**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on July 12, 2012 at the Holmen Village Hall.

Present: Nancy Proctor, Tony Horvath, Dawn Kulcinski, Dan Moser, Mike Dunham, Ryan Olson and Neal Forde. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Alan Peterson, Chuck Spiker and Jean Burgess.

Public Comment

None.

Minutes

Mike Dunham/Ryan Olson motioned to approve the minutes of the June 19, 2012 meeting as presented. The motion carried unanimously.

Public Hearings

None.

Planning Commission

President Proctor informed the Board that the Committee plans to bring the sign ordinance to the August meeting for possible approval. She also commented that the Cherry Lane project was moving along well.

County Supervisor's Report

Supervisor Spiker informed the Board that the County Board has begun preparations for the 2013 budget. He updated and answered questions on some County buildings that were in need of major updates.

Shared Ride Committee

Trustee Kulcinski reported that ridership had increased by 396 rides (from 1305 to 1701) from June 2011 to June 2012.

Park, Recreation and Library Committee

Trustee Forde mentioned that both the Library and Aquatic Center have had strong attendance recently, and that Fed Ex had applied to participate in the Adopt-a-Trail Program. He extended his appreciation of the Eagle Scout project for a trail shelter at south side of the bike trail near the Wastewater Treatment Plant.

Law Enforcement Committee

Chief McHugh updated the Board on an opportunity for a \$25,064.72 technology grant from WI-Grants in order to replace three mobile data computers. The grant states there is a 25% local match which is the action item requested of the Board. He stated that currently budgeted monies would be eligible to fulfill the requirements of the grant match. Tony Horvath/Mike Dunham motioned to approve applying for the technology grant from WI-Grants. The motion carried unanimously.

Public Works Committee

Mike Dunham/Dawn Kulcinski motioned to approve Resolution #14-2012 – CMAR. The motion carried unanimously.

Mike Dunham/Ryan Olson motioned to approve Resolution #15-2012 – Street Vacation – Corporate Drive. The motion carried unanimously.

Mike Dunham/Neal Forde motioned to approve Resolution #16-2012 – Street Vacation – Greeno Road. The motion carried unanimously.

Mike Dunham/Ryan Olson motioned to approve purchase of Grapple attachment for Bobcat from Three Rivers Forestry Inc. in the amount of \$5,000.00. The motion carried unanimously.

Mike Dunham/Neal Forde motioned to approve purchase of truck/crane for Sewer Department from Ewald and Michael's Truck Equipment in the amount of \$52,188.00. The motion carried unanimously.

Finance and Personnel Committee

Ryan Olson/Neal Forde motioned to recommend payment of the claims as presented for a total amount of \$616,107.60. The motion carried unanimously.

The Board held a discussion on concerns that were raised regarding Board member attendance. Consensus was that Board members need to improve communication between one another. If a situation should arise that may prevent attendance at a meeting; contact should be made as soon as possible with the Administrator or office staff and also contact should be made with other fellow Board members.

Municipal Court Update

No meeting was held.

Fire Board Report

No meeting was held.

Other Items before the Board

Chief McHugh reported that their department received a \$2,500 grant for portable security systems along with an additional \$4,000 award for participation in a statewide *Click it or Ticket* program.

Public Works Director Olson thanked the County for the sealcoating project on Main Street and commented that staff would be doing additional street sweeping to reduce dust in the area.

Park & Recreation Director Brogan stated groundbreaking for the next phase of the Halfway Creek Project could potentially occur on July 23rd.

Trustee Forde mentioned that the Police Department was without air conditioning for a three-day period last week.

Trustee Olson mentioned that he plans to attend the upcoming Miller Park Trip that will occur on July 18th.

Administrator Heinig announced a Special Board Meeting that will be held prior to the August Board meeting on August 9th, from 6-7 p.m. District Attorney Gruenke will present a seminar on open meeting laws. He congratulated Trustee Olson for receiving a Paul Harris Award at Rotary, and President Proctor for the success of her Concerts in the Park series.

Closed Session

No closed session was necessary.

Ryan Olson/Tony Horvath motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:53 p.m.

Angela A. Hornberg, Village Clerk/Treasurer