



# HOLMEN POLICE DEPARTMENT

119 Wall Street W. – P.O. Box 54, Holmen, WI 54636-0054

[www.holmenwi.com](http://www.holmenwi.com)

Chief Shane Collins  
Lieutenant Erich Zwicker  
Email: [hpd@holmenwi.com](mailto:hpd@holmenwi.com)

Business: 608-526-4212  
Fax: 608-526-6944  
Dispatch: 608-785-5942

## Village of Holmen Law Enforcement Committee January 5, 2021

The meeting of the Holmen Law Enforcement Committee was held Tuesday January 5, 2021, in the Village Hall.

Chair Rodney Stanek called the meeting to order at 6:00pm.

Present at the meeting: Committee members Doug Jorstad, Rodney Stanek and Dawn Kulcinski. Also in attendance were Administrator Scott Heinig, Chief Shane Collins, and President Patrick Barlow.

**Approval of Minutes** Doug Jorstad and Dawn Kulcinski motioned to approve the minutes of the December 1, 2020 meeting. The motion carried unanimously.

**Public Comment** None

**Present Monthly Activity** The Committee reviewed all monthly activity.

**Present Monthly Claims** The Committee reviewed monthly claims.

**Municipal Court Update** None

**Possible Action and Recommendation to Purchase Two 2021 Police Vehicles** Collins advised Audio Design in Winona had a quote for purchase and install of the squad equipment at \$11,550.00. Collins advised they used Audio Design for the first time last year and went very well. Collins advised this was a budgeted item. Committee motioned to recommend to the Board for the approval of purchasing the squad equipment and install for Audio Design for the price of \$11,550.00.

**Possible Action Recommendation to Purchase RMS licenses** Collins advised the cost to purchase 5 RMS licenses from Tritech for \$8140.00. Collins advised the County is installing a new RMS system and with this new system we need to purchase five RMS license for the officers to write their reports and to be able to review suspect information. Collins advised this was a budgeted item. Doug Jorstad and Dawn Kulcinski motioned to approve the purchase of the RMS license from Tritech for the price of \$8140.00.

**Additional Items** Patrick Barlow advised he received a call about dogs not on leashes in the Village. I advised I would have officers keep an eye on this. Collins advised we hired Kate Haug for the full-time Executive Assistant position. Doug Jorstad asked if anyone has called the PD on the dogs. I advised I have not heard of any calls. Doug Jorstad commented on the equipment we put on the squad cars especially the lights and how this is well done.

**Adjourn** Doug Jorstad and Dawn Kulcinski motioned to adjourn. The motion carried unanimously. Meeting ended 6:15pm.

Minutes By Shane Collins, Chief of Police