

8/4/2022

**Village of Holmen
Public Works Committee
August 4, 2022**

Chairman Rich Anderson called the Public Works Committee meeting to order at 5:30 PM on Thursday, August 4, 2022. Members present: Anderson, Elam and Stanek. Also present; Administrator Heinig, Engineer Dahl, Public Works Director Mezera and President Barlow.

Motion by Stanek, second by Elam, to approve the minutes of the July 7, 2022 meeting – motion passed 3-0.

Public Comment – None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to function adequately. The final punch list has not yet been completed.
Additional control probes for the biological treatment system have been delivered but not yet installed.

Water Department

Crew continues meter changeouts and final reads.
Well six VFD installed and normal function has returned.
We continue to get complaints of discolored water.

Street Department

Sidewalk report (per code Ch. 159-8) Engineer Dahl updated the committee on the sidewalk repair project.
The crew continues to work on mowing operations.
Director Mezera has been in contact with Christen Farm Nursery regarding the replacement of the dead and dying trees on HD.

Storm Water Department

Brush chipping began Monday but was halted when the chipper truck broke down, repairs are underway.

Other

Covid 19 report: The Public Works staff has no new cases of Covid 19.
We have hired a new public works laborer. His first day will be August 15, 2022.
The house at 206 W Roberts has been tested for asbestos, none was found.

Action Items

No Action Items

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Budget Discussion

2023 Budget discussion. Staff presented budget information to the committee. Items included but not limited to, 2023 Street Project, equipment requests, infrastructure improvement projects, Well 8 and reservoir 5 and a new Public Works shop. The committee directed staff to proceed and develop the budget.

Special Item

The committee discussed with staff the possibility of developing new efficiencies in operations, specifically curbside brush chipping.

Adjourn

Motion by Elam, second by Stanek, to adjourn at 6:26 PM – motion passed 3-0.

Pete Mezera
Director of Public Works