

9/1/2022

**Village of Holmen  
Public Works Committee  
September 1, 2022**

Administrator Scott Heinig called the Public Works Committee meeting to order at 5:30 PM on Thursday, September 1, 2022. Members present: Elam and Stanek. Also present; Administrator Heinig, Engineer Dahl, Public Works Director Mezera. Trustee Anderson was excused.

Motion by Elam to have Stanek chair the meeting, second by Stanek.  
Motion carried 2-0.

Motion by Elam, second by Stanek, to approve the minutes of the August 4, 2022 meeting – motion passed 2-0.

**Public Comment** – None

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP continues to function adequately.  
A group from the WWOA toured the plant.  
The crew is at work jetting sewers.  
Notification was received from the DNR that the CMAR review was complete and satisfactory.

**Water Department**

Crew continues meter changeouts and final reads.  
We continue to get complaints of discolored water.

**Street Department**

Sidewalk report (per code Ch. 159-8) Engineer Dahl has been working on the sidewalk repair project. Fowler and Hammer is the contractor.  
The crew continues to work on mowing operations.

**Storm Water Department**

Brush chipping to begin Tuesday due to the Labor Day Holiday.

**Other**

Covid 19 report: The Public Works staff has no new cases of Covid 19.

**Action Items**

#6 Recommendation to the Village Board to accept Cole Addition Six Improvements. The committee heard information on the status of Cole Addition Six and recommends the Board accept the Improvements pending administrative review. Motion by Elam, second by Stanek. Motion passed 2-0.

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#7 Recommendation to the Village Board to approve contract with Christen Nursery to supply and install trees on Holmen Drive. Director Mezera presented a proposal from Christen Nursery to remove the dead and dying trees on HD and to furnish and plant replacement trees for \$11,019.79. Motion by Elam, second by Stanek to approve. Motion passed 2-0.

### **Discussion**

Village Sidewalk Policies. The committee discussed with staff the policy of compensating homeowners who remove problem boulevard trees. The committee directed staff to develop a policy to prohibit boulevard tree planting.

### **Special Item**

None

### **Adjourn**

Motion by Elam, second by Stanek, to adjourn at 6:10 PM – motion passed 2-0.

Pete Mezera  
Director of Public Works