



**Meeting Minutes
Police Commission Meeting
April 18, 2017**



The meeting of the Holmen Police Commission was held on Tuesday April 18, 2017, at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 6:11pm.

Present at the meeting: President Jeff Reiter, Secretary Mary Vahala, and Ron Bertelsen. Absent were Scott McCullough and Joe Kovacevich. Also in attendance was Chief Shane Collins.

APPROVAL OF MINUTES: Ron Bertelsen/Mary Vahala motioned to approve the minutes of the October 27, 2016, meeting. The motion carried unanimously.

CLOSED SESSION: At 6:20pm, Mary Vahala/Ron Bertelsen motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of public employee. Purpose: Review and select candidates for Officer Position. The motion carried unanimously.

At 6:55pm, Mary Vahala/Ron Bertelsen motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

NUMBER OF CANDIDATES SELECTED / FUTURE MEETING DATE: Ron Bertelsen / Mary Vahala motioned to invite three candidates to an interview process at 4:30pm on May 23, 2017. Motioned carried unanimously. The next meeting date will be May 23, 2017 at 4:30pm to interview three candidates for the Police Officer position.

ADJOURN: Ron Bertelsen/Mary Vahala motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 7:20pm.

Minutes by Chief Shane Collins

**Village of Holmen
Committee Agenda Request**

Meeting Date: 5/23/17

Meeting Time: 430 PM

Department (circle one):

Public Works Planning

*Finance
& Personnel*

*Park and Recreation
& Library*

Law Enforcement

POLICE Commission

PLEASE CIRCLE ON REQUEST IF ITEM IS: FOR DISCUSSION ONLY, NEEDS
COMMITTEE APPROVAL ONLY, OR IF FULL BOARD APPROVAL IS NECESSARY.

AGENDA ITEMS:

Action needed (circle one)

- | | | | | |
|-----|------------------------------------|-----------------|----------------|-------------------|
| 1) | <u>Call to order</u> | Discussion Only | Committee Only | Board & Committee |
| 2) | <u>Approve 4-18-17 minutes</u> | Discussion Only | Committee Only | Board & Committee |
| 3) | <u>Closed session / Interviews</u> | Discussion Only | Committee Only | Board & Committee |
| 4) | <u>adjourn</u> | Discussion Only | Committee Only | Board & Committee |
| 5) | _____ | Discussion Only | Committee Only | Board & Committee |
| 6) | _____ | Discussion Only | Committee Only | Board & Committee |
| 7) | _____ | Discussion Only | Committee Only | Board & Committee |
| 8) | _____ | Discussion Only | Committee Only | Board & Committee |
| 9) | _____ | Discussion Only | Committee Only | Board & Committee |
| 10) | _____ | Discussion Only | Committee Only | Board & Committee |
| 11) | _____ | Discussion Only | Committee Only | Board & Committee |
| 12) | _____ | Discussion Only | Committee Only | Board & Committee |

at latest, please

Please attach supporting documentation for the monthly Board packet if Board approval is required.

Angie Hornberg

Signed

March 22, 2017

Date