# Village of Holmen Planning Commission Minutes February 25, 2020

Village President Barlow called the Planning Commission meeting to order at 6:30PM on Tuesday, February 25, 2020. Present were commission members Barlow, Stanek, Rugroden, Anderson, Appold, Kertis, and Grokowsky; along with advisory members Administrator Heinig and Engineer Dahl. Also in attendance: Gale Ross, Pat Doerre, Joe Deml, Jane Deml, Greg Hackner, Carol Hackner, Sue Polodna, David Trussoni, Randall Moseng, Jim Christenson, Rick Beyer, and Robert Gill.

#### **Public Hearings:**

Change of Zoning Petition from RJ 35 LLC from (R-1) Single Family Residential District to (R-6) Zero Lot Line (Single Family Twindo) Residential District on approximately 3 acres of property immediately West of Briggs Road and immediately South of Sween Drive

<u>Motion by Appold, seconded by Stanek</u> to open the public hearing for the above referenced item. Carried 7-0:

Rick Beyer stated that he was one of the property owners and felt that this was a good use of the property.

Joe Deml asked if the rezone would allow for rental properties, and asked if a restriction on rentals be placed on the area.

Jim Christensen stated that he was one of the property owners and felt that the proposed use was a good transition from the single family residences to the high school.

Greg Ackner questioned how the same property was once proposed to be developed in the Town of Holland with 4 units, but now it's being proposed in the Village with 8 units. He also stated that he doesn't like the added traffic to the area with its proximity to the high school.

<u>Motion by Anderson, seconded by Rugroden</u> to close the public hearing. Motion carried 7-0.

#### Approval of the November 26, 2019 Minutes:

<u>Motion by Rugroden, seconded by Anderson</u> to approve the minutes of the January 28, 2020 Meeting. Carried 7-0.

#### **Public comment:**

None

#### **Agenda Items:**

Possible Action and Recommendation on RJ 35 LLC Petition for Change of Zoning from (R-1) Single Family Residential District to (R-6) Zero Lot Line (Single Family Twindo)

### Residential District on approximately 3 acres of property immediately West of Briggs Road and immediately South of Sween Drive.

Administrator Heinig stated what is being proposed is a zero lot line twindo development. He explained that twindos are still considered low density buildings so the proposal is compliant with the Village comprehensive plan. He stated that there are no restrictions in place to prohibit rentals within the Village ordinances, but it was his understanding that the intent is to offer owner occupied structures. He stated that staff has no concerns and recommended its approval.

Member Barlow asked about the parcel's history. Administrator Heinig said the parcel was annexed by then owner Scott Ryan about 8 years ago. A proposal for higher density developments was not supported, and the parcel remained zoned single family. He added that the parcel has restricted access to Briggs Road. If it were to remain in single family zoning the infrastructure costs involved to develop 3 lots does not make economic sense.

Member Grokowsky asked if there was other access to the area. Administrator Heinig stated that the only access would be from Sween Drive and Sween's only access is from Briggs Road.

<u>Motion by Stanek, seconded by Appold</u> to recommend approval of the change of zoning petition from (R-1) Single Family Residential District to (R-6) Zero Lot Line (Single Family Twindo) Residential District on approximately 3 acres of property immediately West of Briggs Road and immediately South of Sween Drive. Carried 7-0.

#### Possible Action and Recommendation on RJ 35 LLC Preliminary Plat for Sweens Addition.

Administrator Heinig outlined the rezoning petition by RJ 35 LLC. He explained the only access to the area from McHugh Road is from Briggs Road and then to Sween Drive. As part of Holmen's comprehensive plan Briggs Road is planned to extend to the north and eventually connect to Old NA. A network of other streets will be completed when the area to the north is developed. He explained that the parcel cannot be developed or platted other ways with access to Briggs Road being restricted. He recommended the approval of the preliminary plat.

Member Barlow asked if staff had any hydraulic concerns with this development. Engineer Dahl stated that the engineering and hydraulic information had yet to be submitted. However, before this would be developed that information would be reviewed to verify that the post development runoff is less than the predeveloped state.

Member Stanek stated a supplemental consideration of the hydraulics was warranted and should be an added contingency to the acceptance. Administrator Heinig stated that the developer would be required to bring full engineering plans for review and approval of staff, other committees, and the Village Board as part of the development approval process.

<u>Motion by Anderson, seconded by Appold</u> to recommend approval of the preliminary plat for Sweens Addition to the Village Board contingent upon staff reviews of the plans, engineering details, and completed hydraulic analysis. Carried 7-0.

### Possible Action and Recommendation on Termination and Release of Reservation for Possible Future Street Purposes North of Hidden Valley Road

Administrator Heinig explained the location of the parcel, roadways and boundaries in the area. He stated the land on these parcels was reserved with a CSM for future street right of way. He stated that there is no need for a future street on these parcels. He stated that the owners of the parcels had drafted the legal paperwork to release the easement and with the approval of the commission the easement on their parcel would go away. Member Grokowsky asked if the easement continued to the north of the parcel outlined in red. Administrator Heinig stated that it did continue to the north and that the easement would be released on those properties would also be released if the owners prepared the legal paperwork.

<u>Motion by Grokowsky, seconded by Kertis</u> to recommend approval of the termination and release of reservation for possible future street purposes north of Hidden Valley Road. Carried 7-0.

# Possible Action on Site Plan & Architectural Review (SPAR) Petition for Amendment to Approved SPAR of Primus Dental Colors and Materials off McHugh Road and Holmen Drive.

Administrator Heinig explained that this is an amendment to an approved site plan and architectural review plan. He stated that the prior review was completely SPAR plan compliant with the exception of the signage which had been corrected. He explained the first change is the color with cranberry base, gray walls, and a tan EIFS. The second change is the change in building materials. He explained that the use of the split face block had reduced the percentage of brick on the building. The use of these blocks is not consistent with previous newly built structures being required to meet the brick requirement. He offered the Verve Credit Union, Shops on Hale, Festival Foods, O'reilly Auto Parts, 814 Main Street, and Holmen Cheese as examples. He stated he can't support the approval and recommended denial.

Member Stanek stated he was ok with the color changes, but would like to stay consistent with the brick ratio requirement.

Member Rugroden asked to see the material samples, and asked if the split face was considered differently when use in different sizes. Administrator Heinig stated that the use of split face is commonly used as an accent, but as a primary façade it was not considered to be masonry regardless of the size of the individual units.

Member Anderson asked what the color requirements were. Administrator Heinig stated that the colors need to be earth tones and the submitted colors meet the requirements.

Building owner Randall Moseng stated that architect kept the split-face CMU unit height to a minimum and the EIFS height was shrunk to keep the center portion of the building compliant to the 75% masonry requirement. Administrator Heinig explained his method of calculating the percentage, and stated he was approximately 63% - 65%.

<u>Motion by Stanek, seconded by Anderson</u> to deny the Site Plan & Architectural Review (SPAR) petition for amendment to approved SPAR of Primus Dental colors and materials off McHugh Road and Holmen Drive. Carried 6-1. With Member Rugroden opposed.

<u>Motion by Stanek, seconded by Anderson</u> to deny the material changes but approve the color changes within the Site Plan & Architectural Review (SPAR) petition for amendment to approved SPAR of Primus Dental. Carried 7-0.

#### Updates and other informational items from and before the Planning Commission:

None

#### Adjourn:

Motion by Rugroden, seconded by Grokowsky to adjourn at 7:30 pm. Carried 7-0.

Minutes prepared by Chris Dahl, Village Engineer

Village of Holmen La Crosse County, WI

Notice of Public Hearing on a Change of Zoning (Rezoning) Petition

NOTICE IS HEREBY GIVEN that the Holmen Village Planning Commission will hold a Public Hearing during their Regular Meeting in the Holmen Village Hall, at 421 S. Main Street, Holmen, WI, 54636, on the 25<sup>th</sup> day of February, 2020, at 6:30pm, on the proposed Change of Zoning (Rezoning) Petition as follows:

RJ 35 LLC. (owner) is petitioning for a rezone of approximately 3 acres on property immediately West of Briggs Road and immediately South of Sween Drive (Tax Parcels 14-1581-0, 14-1582-0, 14-1583-0 and 14-1584-0) from (R-1) Single Family Residential District to (R-6) Zero Lot Line (Single Family Twindo) Residential District. The Village of Holmen Comprehensive Plan and Future Land Use designation for the property supports lower density residential uses; thus the petition is consistent with the Comprehensive Plan.

All pursuant to applicable Wisconsin Statutes and Holmen Village Ordinances, all interested parties are welcome to attend and may be heard during the public hearing. For more information prior to the public hearing, the petition is on file at the office of the Holmen Village Clerk, La Crosse County, Wisconsin, 421 Main Street, 54636, or you may contact the Village Administrator at 608-526-4336.

HOLMEN VILLAGE BOARD
BY: Scott Heinig, Village Administrator

To be published: February 7, 2020 and February 14, 2020

### La Crosse Engineering & Surveying Co., Inc.

SEWERS WATER STREETS SURVEYS PLATTING 1206 South 3<sup>rd</sup> Street LA CROSSE, WISCONSIN 54601

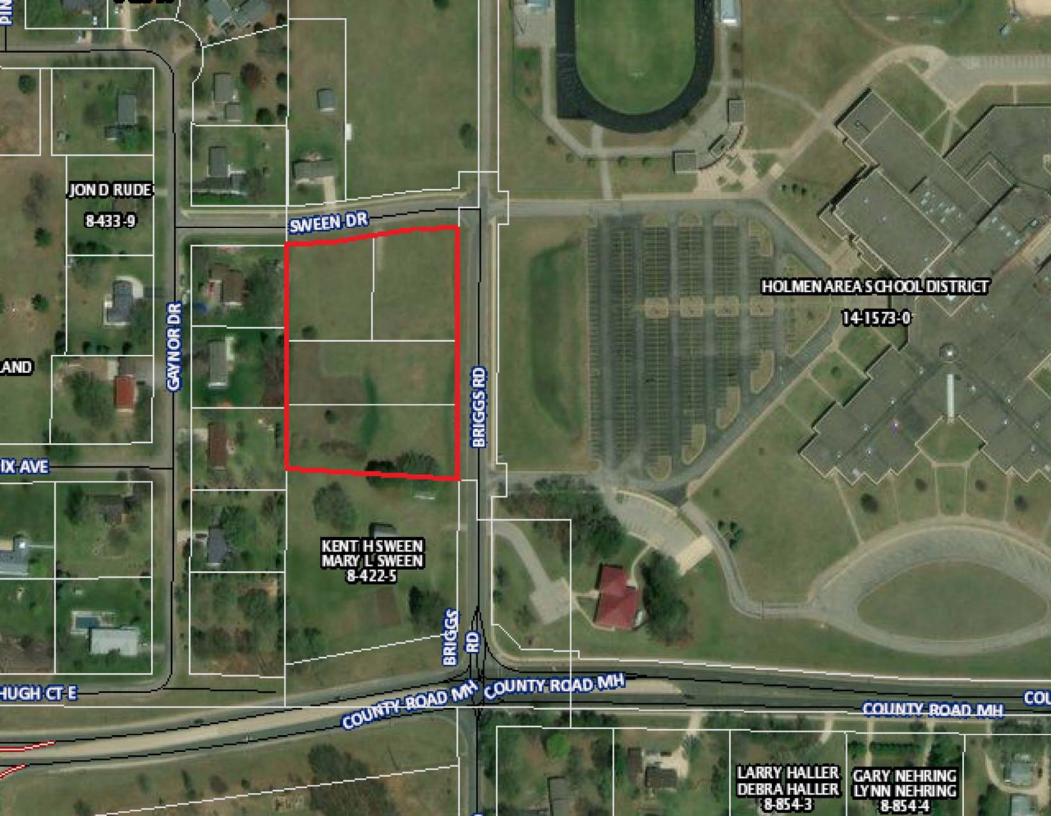
Phone: 782-3433

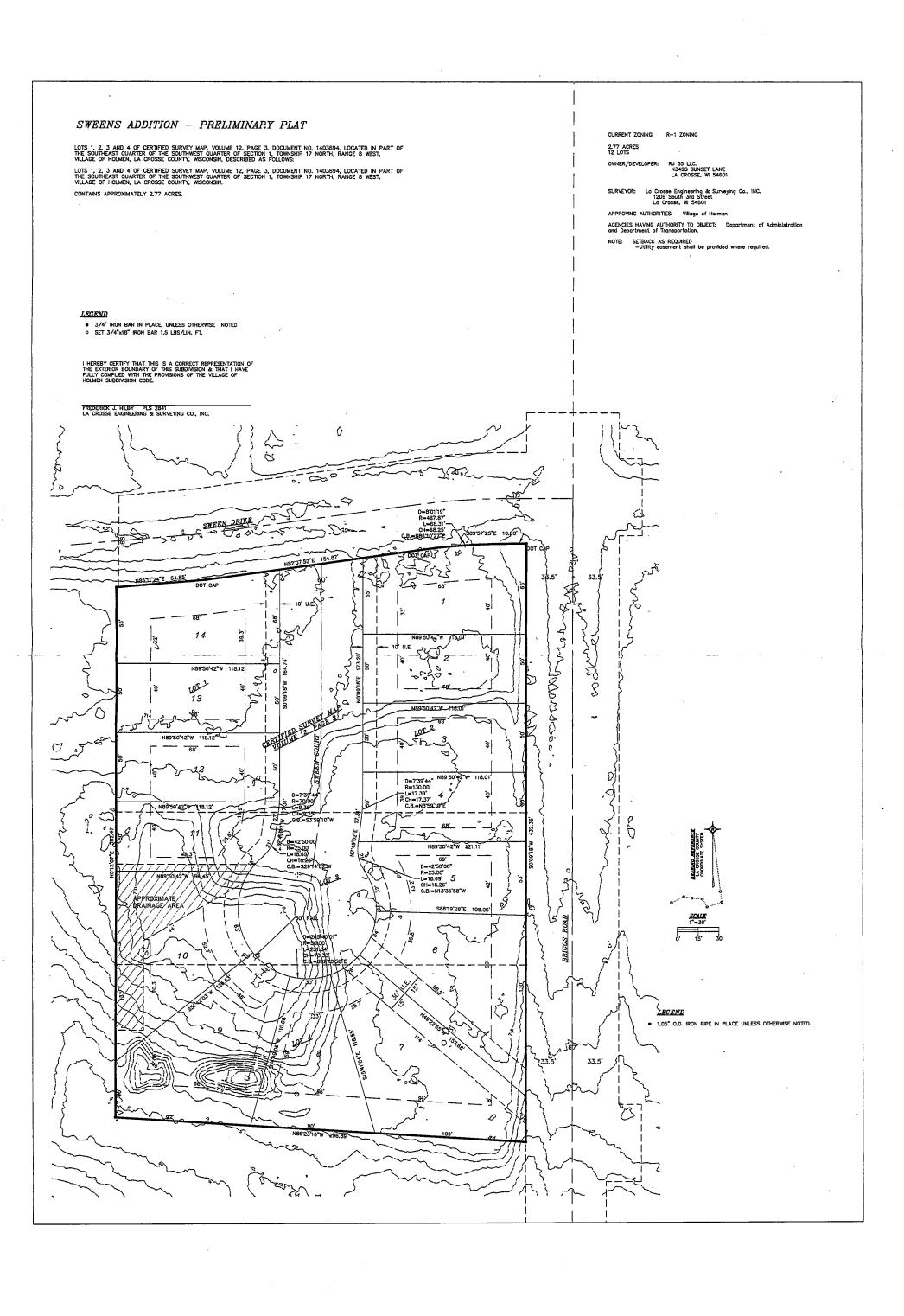
Frederick J. Hilby, Professional Engineer, Land Surveyor Licensed in Wisconsin & Minnesota

#### Rezoning Request:

Lots 1 thru 14 of proposed Sween Addition, currently Certified Survey Map, Volume 12, Page 3, Document No. 1403694, located in part of the Southeast Quarter of the Southwest Quarter of Section 1, Township 17 North, Range 8 West, Village of Holmen, La crosse County, Wisconsin:

This is a request to rezone the 14 lots of a preliminary plat, Sween Addition, submitted herewith, to be known as Sween Addition, from current R-1 zoning to R-6 zoning.





TERMINATION AND RELEASE OF RESERVATION FOR POSSIBLE FUTURE STREET PURPOSES

**Document Number** 

**Document Title** 

Lot 1 of Certified Survey Map recorded in Volume 8 of Certified Survey Maps, page 160 as Document Number 1228879, Town of Onalaska, La Crosse County, Wisconsin.

Recording Area

Name and Return Address

**Talcott Law Office** P.O. Box 190 West Salem, WI 54669-0190

10-348-22

Parcel Identification Number (PIN)

### THIS PAGE IS PART OF THIS LEGAL DOCUMENT – DO NOT REMOVE.

This information must be completed by submitter: <u>document title</u>, <u>name & return address</u>, <u>and PIN</u> (if required). Other information such as the granting clause, legal description, etc., may be placed on this first page of the document or may be placed on additional pages of the document.

WRDA Rev. 12/22/2010

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### TERMINATION AND RELEASE OF RESERVATION FOR POSSIBLE FUTURE STREET PURPOSES

THI	IS TERMINATION AND RELEASE	OF RE	SERVATION FOR PO	OSSIBLE	
FUTURE S	STREET PURPOSES is executed this _		day of	, 2019,	
by the Town	n of Onalaska, La Crosse County, Wisco	nsin (th	e "Town") and the Vill	age of	
Holmen, La	a Crosse County, Wisconsin (the "Village	e).			
	RECITA	LS:			
A.	The Town and the Village are benefi	ciaries (	of a 66'reservation for p	ossible future	
street purpo	oses (the "Reservation") over Lot 1 of Co	ertified S	Survey Map recorded J	une 2, 1999 in	
Volume 8 o	of Certified Survey Maps, page 160 as D	ocumen	t Number 1228879, To	wn of	
Onalaska, I	La Crosse County, Wisconsin.				
В.	Lot 1 of aforesaid Certified Survey Map is encumbered by the Reservation.				
C.	The Town and the Village are no longer in need of the Reservation.				
D.	The Town and the Village desire to t	terminat	e and release the Reser	vation.	
NO	W, THEREFORE, for good and valuab	ole cons	ideration, the receipt ar	nd sufficiency	
of which ar	re hereby acknowledged, the Town and t	he Villa	ge hereby terminate an	d release all of	
their and th	ne public's rights, titles, interests and ben	nefits in	and to the Reservation	and the	
Reservation	n shall no longer encumber Lot 1 of Cert	tified Su	rvey Map, recorded Ju	ne 2, 1999 in	
Volume 8	of Certified Survey Maps, page 160 as D	ocumer	nt Number 1228879, To	own of	
Onalaska, I	La Crosse County, Wisconsin.				
IN	WITNESS WHEREOF, this document	was ex	ecuted by the undersign	ned as of the	
date first al	bove written.				
TOWN O	F ONALASKA:	TOW	N OF ONALASKA:		
Ву:		By:			
	me/Title:		Name/Title:		
VILLAGI	E OF HOLMEN:	VILL	AGE OF HOLMEN:		
Ву:		By:			
Na	me/Title:		Name/Title:		

### ACKNOWLEDGMENT

STATE OF WISCONSIN	)	
COUNTY OF LA CROSSE	) ss. )	
Personally came before me this named	day of, who acknowledged himself/_, and to me known to be the person v	, 2019, the above herself to be
foregoing instrument with such auth	ority of said entity and acknowledged	the same.
	Name: Notary Public, State o	f Wisconsin
	My Commission:	
A	ACKNOWLEDGMENT	
STATE OF WISCONSIN	) ) SS:	
COUNTY OF LA CROSSE	)	
named	day of, who acknowledged himself.	herself to be
foregoing instrument with such auth	_, and to me known to be the person vority of said entity and acknowledged	who executed the the same.
		<u> </u>
	Name: Notary Public, State of My Commission:	
	ACKNOWLEDGMENT	
STATE OF WISCONSIN	) ) ss.	
COUNTY OF LA CROSSE	)	
Personally came before me this	day of, who acknowledged himself	_, 2019, the above /herself to be
	_, and to me known to be the person ority of said entity and acknowledged	who executed the
	Name:	
	Notary Public, State	of Wisconsin

DEDORAH J. FLOCK REGISTER OF DEEDS LA CROSSE COUNTY

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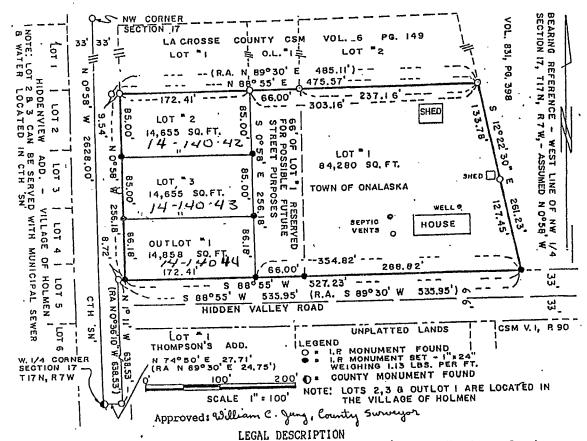
1228879

06-02-1999 8:43 AM

LACROSOR COUNTY CARTIFIED CURVEY MAP

Eletino cere 10:00

Located in part of the SW 1/4 of the NW 1/4, of Section 17, T.17 N., R.7 W., Town of Onalaska and the Village of Holmen. LaCrosse County WI. Prepared for Gale Ross, W6870 Hidden Valley Road, Holmen, Wi.



A Parcel of Land being part of the Southwest Quarter of the Northwest Quarter (SW 1/4 - NW 1/4) of Section Seventeen (17), Township Seventeen North (T.17 N.), Range Seven West (R.7 W.), Town of Onalaska and the Village of Holmen, LaCrosse County, Wisconsin, described as follows: Commencing at the West Quarter Corner of sald Section 17. Thence North 74°50' East 27.71 feet to a 2° Iron Pipe found. Thence North 1°11' West 638.53 feet to a Iron Pipe found. Thence North 88°55' East 8.72 feet to the East Right of Way of CTH "SN" and the Point of Beginning of this described Parcel. Thence North 0°58' West 256.18 feet. Thence North 88°55' East 475.57 feet to an Iron Pipe found. Thence South 12°22' 30" East 261.23 feet. Thence South 88°55' West 527.23 feet to the Point of Beginning. Parcel contains 128,448 Sq. Ft. (2.949 acres), more or less. Lot 1 Subject to a Street Reservation, said Reservation being the West 66.00 feet of sald Lot 1. Subject to any implied or recorded Easements.

SURVEYORS CERTIFICATE

Cashan Clerk

I Philip Scholze, Registered Land Surveyor, do hereby certify that I have surveyed and mapped  $% \left\{ 1\right\} =\left\{ 1$ the land shown hereon by the order of and under the direction of Gale Ross, and that I have complied with chapter 236.34 of the Wisconsin Statutes, and the LaCrosse County and the Village of Holmen Subdivision Control Ordinances.

Village of Holmen Resolution Date 4-8-99

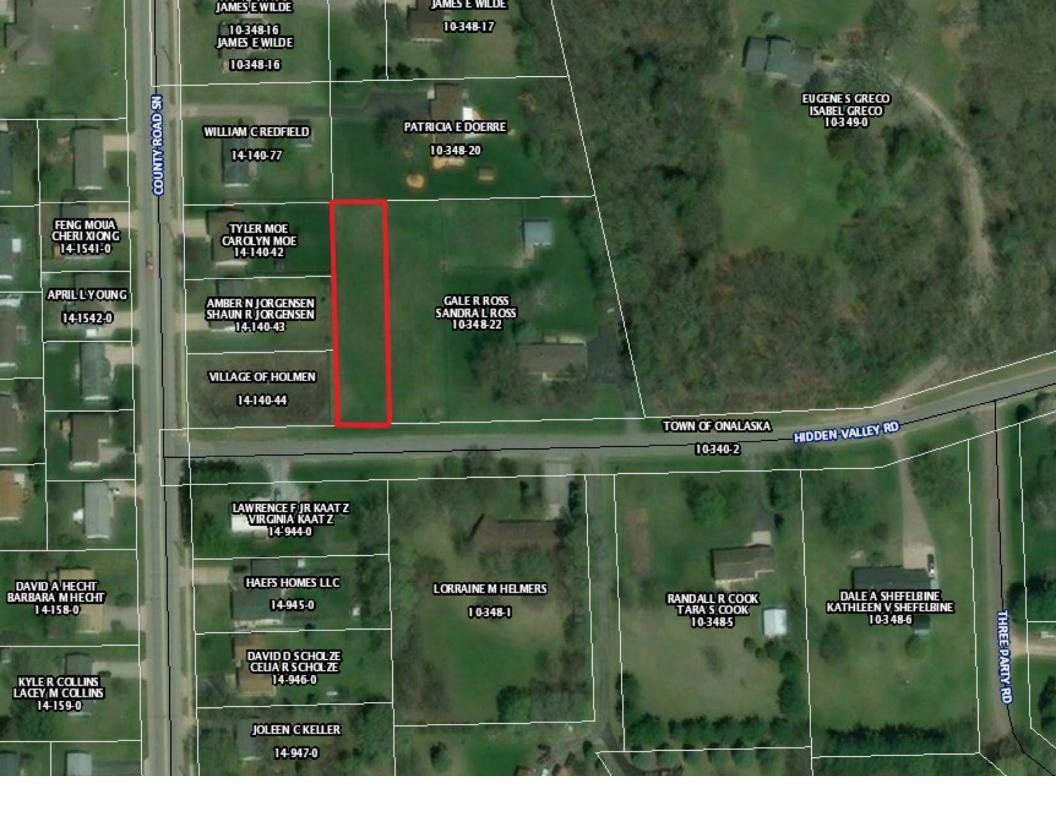
Cleck

SCHOLZE

Approved

office of the state of

Town of Onalaska Resolution Date 2-24-99



## **East/South Elevations**

# Existing Approval



EAST ELEVATION NO SCALE

NOTE:
THESE ELEVATIONS HAVE BEEN DESIGNED TO MEET THE
REQUIREMENTS OF THE CITY ARCHITECTURAL DESIGN
STANDARDS AND THE APPROVAL OF THE PLANNING
COMMISSION. CHANGES SHALL NOT BE MADE TO THE
APPROVED ELEVATIONS UNLESS APPROVED BY EITHER THE
BNS DIRECTOR OR THE PLANNING COMMISSION.

FACADE SF BETWEEN 2' AND 10' = 816 SF GLASS SF BETWEEN 2' AND 10' = 343 SF % OF GLASS = 42%

EXTERIOR FINISH SELECTIONS:

REACK YEIGER-II. ACTRE BRICK
CANIBERRY VELOUR TEXTURE BLEND OTP 153
MODULAT

BRICK YEIGER-22
ACRE BRICK

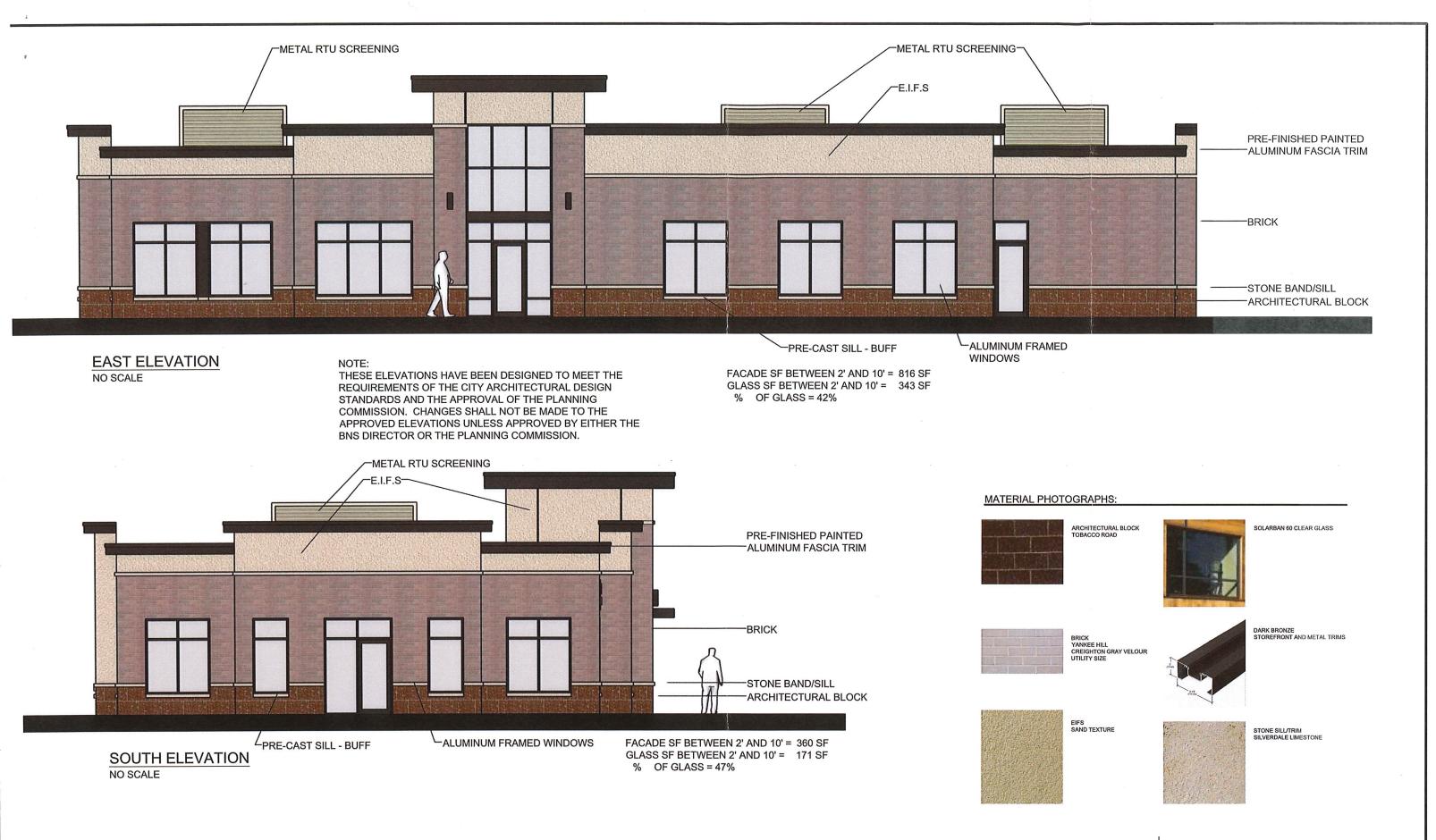


PARAGON ASSOCIATES
Environmental Design & Consulting
CIVIL ENGINEERING . LANDSCAPE ARCHITECTURE . SURVEYING
632 COPELAND AVENUE . LA CROSSE, WI 54603

Tel.608.781.3110 Fax.608.781.3197 Paragon-Assoc.biz

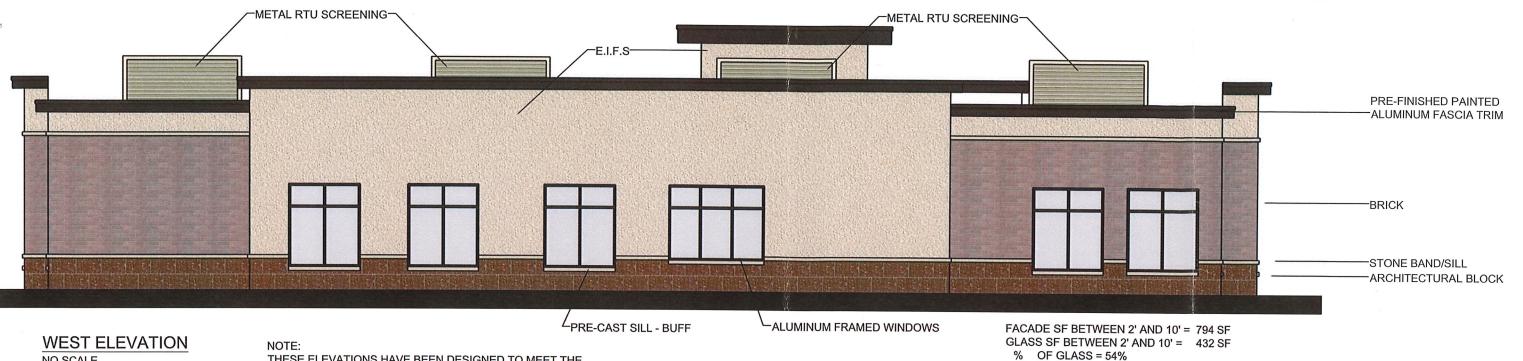
Dental Office – Dr. Randy Moseng 519 McHugh Road Holmen, Wisconsin





Dr. Randy Moseng, DDS Holmen, WI





NO SCALE

THESE ELEVATIONS HAVE BEEN DESIGNED TO MEET THE REQUIREMENTS OF THE CITY ARCHITECTURAL DESIGN STANDARDS AND THE APPROVAL OF THE PLANNING COMMISSION. CHANGES SHALL NOT BE MADE TO THE APPROVED ELEVATIONS UNLESS APPROVED BY EITHER THE BNS DIRECTOR OR THE PLANNING COMMISSION.





Dr. Randy Moseng, DDS Holmen, WI



## Planning Commission

February 25, 2020

Address W6870 Hiddon Valley Rd-Holmen Dat Dane W6384 SandleheRd Holmon Joe + Jone Roml N 6948 Gaynor De Holmen Cam Hong Hackner NG4306 oynga Do Holmen Sue Polodna N6940 Gaynor Dr., Holmen Dans Tricon County Motoriols -Kauloll Mosey 601 Methyh Pd Hohnen Jon Christenson Kick Beye 1126 Holmen w 54636 Robert Gill