

**Village of Holmen
Planning Commission Minutes
May 29, 2018**

Village President Proctor called the Planning Commission meeting to order at 6:30PM on Tuesday, May 29, 2018. Present were commission members Proctor, Stanek, Johnston, Appold, Rugroden, Grokowsky and Kertis, along with advisory member Administrator Heinig. Also in attendance: Pat McKnight.

Public Hearing

- a. Petition by Mychal and Tori Truwe (owner) for Conditional Use Permit for Renewed/Continued Duplex Residency at 108 Long Coulee Road

Motion by Appold, seconded by Rugroden open the Public Hearings listed above. Carried 7-0.

- a. Administrator Heinig explained that owners Mychal and Tori Truwe are seeking to have the option of using their property at 108 Long Coulee Road as a duplex. The property has been used as a duplex in the past, and the request is consistent with the Comprehensive Plan and R-3 Zoning Ordinance.

There were no comments either in favor of or in opposition to the proposed conditional use permit request.

Motion by Grokowsky, seconded by Stanek to close the Public Hearing. Carried 7-0.

Motion by Johnson, seconded by Stanek to approve the minutes of the April 24, 2018 Meeting. Carried 7-0.

Public Comment

None.

Agenda Items

5. Possible Action and Recommendation on Conditional Use Permit for Renewed/Continued Duplex Residency at 108 Long Coulee Road

Administrator Heinig reiterated that the property in question had already been used as a duplex in the past, and the owners would like to continue using it as a duplex into the future. As there were no comments during the public hearing in opposition to the request, Heinig stated he had no issue with the supporting the request, as it is consistent with the Comprehensive Plan and R-3 Zoning Ordinance.

Motion by Johnston, seconded by Appold to recommend the Village Board approve the Conditional Use Permit, allowing duplex (two family) residency at 108 Long Coulee Road. Carried 7-0.

6. Updates and other informational items from and before the Planning Commission

Members asked questions about Holmen Drive and tree planting requirements. Administrator Heinig provided an update on ongoing community projects to date and forecasted the likelihood of their potential completion schedules, as well as the possibility of new items likely coming to before the Commission in the near future.

Motion by Stanek, seconded by Rugroden to adjourn at 6:38PM. Carried 7-0.

Minutes prepared by Scott Heinig, Village Administrator