

Village of Holmen  
Special Planning Commission Meeting Minutes  
May 12, 2011

Present were commission members Nancy Proctor, Robert Haines & Kevin Evenson. Also present were nominees Dan Moser (board member) and Tony Szak & Bill Ebner (citizen members), whose memberships were scheduled to be approved by the Village Board later this same evening. The administrator was not present as that position is currently vacant.

- 1) Chair Nancy Proctor called the meeting to order at 6:30 p.m.
- 2) Evenson motioned to approve the minutes of the March 29, 2011 meeting as presented. Haines seconded & the motion carried unanimously.
- 3) Public Comment – none occurred.
- 4) The CSM request for the John Gaarder property at 126 W. Legion St. (parcel 14-129-0) was presented, with Proctor explaining that the Village had offered to purchase a portion of the parcel as part of a new library site. Proctor explained that an offer to purchase had already been made & accepted, and the CSM was needed to formally split the parcel so that the sale of the western part could be concluded. Haines explained that the 2 new proposed parcels both met the minimum width, area & frontage requirements & would therefore conform with the Village's zoning requirements. Motion by Szak to approve the CSM conditional upon the approval by the Village Board of the nominees appointments to the commission. Seconded by Evenson and approved unanimously.
- 5) No other items were brought before the Commission.
- 6) Motion to adjourn by Szak, seconded by Evenson, and approved unanimously at 6:37pm.

Robert A. Haines, P.E. – Director of Public Works