

Village of Holmen
Planning Commission Minutes
October 26, 2010

Chair Nancy Proctor opened the meeting at 6:30 p.m.

Commission members Nancy Proctor, Robert Haines, Mary Willett, Elaine Nelson, Kevin Evenson, Tony Szak and Howard Olson were present. Additionally, Adam Bissen was present.

Elaine Nelson/Robert Haines motioned to approve the minutes of the September 28, 2010 meeting. Carried.

No Public Comment.

Nancy Proctor told the Commission that the Village Board adopted the Seven Bridges Master Plan at the October Board meeting. She thanked the Planning Commission for their input for the revisions. Copies of the Master Plan were distributed.

Robert Haines passed around photos of signage currently displayed at Multifamily housing complexes in the Village. All were attractive and easy to read, and all were noncompliant with the existing zoning code for signage in R-5 in the Village Ordinances.

Mr. Haines then handed out a proposal for an amendment to for R-5 Signage:

**PROPOSED SIGN ORDINANCE REVISIONS
TO ALLOW MULTI-FAMILY BUILDING AND LAND USE I.D. SIGNS**

Holmen Village Code Chapter 195, Article XII
9-27-10 by RAH

Section 195-36B is proposed to be amended as follows:

B Residential, conservancy and agricultural districts. All signs are prohibited in the residential, conservancy and agricultural districts, except as provided in SS 195-35B and except as follows:

- (1) In R-5 Districts, an on-premises sign identifying the name of an apartment building or complex of buildings, or the name of any institution or land use considered a conditional use within an R-5 District, may be permitted at the discretion of the Village. Such signs may include the name and phone number of a manager or rental agent, and shall not exceed 10 feet in height nor 30 square feet on one side or 60 square feet on all sides. Such signs shall not be located within 5 feet of a property line and may be illuminated subject to 55195-41. Electronic message signs in R-5 Districts shall only be allowed if a conditional use permit is issued by the Village.

Tony Szak/Kevin Evenson motioned to recommend the amendment language for R-5 Signage to the Board for a public hearing and discussion for adoption. The motion passed with a unanimous vote.

Mary Willett said she would need to check the class of the notice for the public hearing. If the notice requires 2 publications a week apart, the amendment will go to the December Board meeting.

Mary Willett distributed four different street address number ordinances from other municipalities for review before the next Planning Commission meeting on Tuesday November 30, 2010 at 6:30 p.m. Mary Willett will bring a sample for discussion at the next meeting.

Tony Szak/Howard Olson motioned to adjourn. Carried. Meeting adjourned at 7:08 p.m.

Mary M. Willett, Administrator/Clerk