

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, December 1, 2021**

Committee Chairman Cain called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on December 1, 2021 at the Holmen Village Hall.

**Present:** Brandon Cain, Dawn Kulcinski, Micah Wyss, Mike Brogan, Chris Geary

**Excused:** Scott Heinig, Chris McArdle-Rojo

**Guests:** None

Motion by Wyss, seconded by Kulcinski to approve the minutes of the September 1, 2021 meeting. Carried unanimously.

**Public Comment:** None

**Library Director's monthly report:** There was no library director's report. Brogan distributed a flyer with upcoming programs at the library.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan informed the committee of the programs currently in progress: adult fitness classes, cake decorating classes, and youth indoor soccer. Brogan informed the committee of completed programs since the last meeting: youth volleyball, flag football, fitness classes, nature art journaling, ballroom dancing, movie in the park, trick-or-treat at the library, archery classes, and cake decorating classes. Brogan stated that the 2022 spring and summer brochure is being prepared for distribution in late February. Brogan stated that Eric Berst, from UWL, will be interning with the department during the spring semester.

**Parks:** Brogan stated that he ordered replacement 60" broom for JD 1400/1500 series mowers at a cost of \$3,983.21 (includes \$1,800.00 trade-in) from Tractor Central from 2022 capital outlay budget. Brogan stated that shelter and band shell rentals for 2022 will be accepted beginning January, 3 2022. Brogan stated that requests for proposals for play equipment for the three new parks are due Dec 3<sup>rd</sup> to MSA. Brogan stated that the Holmen Rotary's 2<sup>nd</sup> annual "Holidays in the Park" Christmas tree trimming contest at Halfway Creek Park is set up with 78 trees and will run continuously through January 1<sup>st</sup>. Brogan stated that Holmen for the Holidays Jingle Fest will be held Saturday, December 4<sup>th</sup>. Brogan stated that the Deer Wood Park ice skating rink borders have been installed and staff are waiting for cold weather to flood. Brogan stated that the old hockey dasher boards have been removed and disposed of. Brogan stated that the Holmen Area Foundation's "Free Sled Library" bin and signage have been placed at Deer Wood Park.

**Pool:** Brogan stated that he ordered three new replacement pool signs at a cost of \$4,650.00 from Noffke Signs from 2022 capital outlay budget. Brogan stated that Matthew Kosin has verbally committed to returning as the Aquatic Center manager for the 2022 season. Brogan stated that 2022 Aquatic Center memberships are available to be purchased as gifts.

The committee discussed possible action and recommendation on the purchase of a John Deere Z997R mower. Brogan stated that \$15,000.00 was budgeted and this would match the existing mowers that the department has. Motion by Wyss, seconded by Kulcinski to recommend to the board the approval of the John Deere Z997R mower in the amount of \$14,934.00 from Tractor Central to be paid from 2022 capital outlay budget. Carried unanimously.

The committee discussed possible action and recommendation on the purchase of a John Deere 1600 Turbo Series III wide area (128"/10'6") mower. Brogan stated that we will need this mower with the constant growth and new parks coming in. Brogan stated that he would like to order now because of shipping delays due to covid. Motion by Kulcinski, seconded by Wyss to recommend to the board the approval of the John Deere 1600 Turbo Series III wide area (128"/10'6") mower in the amount of \$67,960.00 from Tractor Central to be paid from 2022 capital outlay budget. Carried unanimously.

Motion by Cain, second by Wyss to adjourn at 5:16 p.m. Motion carried.

Chris Geary  
Asst. Park & Recreation Director