

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, February 5, 2020**

Committee Chairman Stanek called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on February 5, 2020 at the Holmen Village Hall.

Present: Rodney Stanek, Dawn Kulcinski, Brandon Cain, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: Scott Heinig

Guests: None

Motion by Kulcinski, second by Cain to approve the minutes of the January 8, 2020 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report and the February 2020 program brochure to the committee. McArdle-Rojo stated that the Red Cross recently hosted a blood drive at the library. McArdle-Rojo stated that Megan Rosborough has been hired to replace Deen Layland, who recently retired.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs currently in progress which include: youth basketball, adult volleyball league, adult fitness classes, and indoor soccer. Brogan stated that the spring soccer and Impact Volleyball (new) registration is concluding. Brogan stated that the hiring of spring and summer employees is in progress. Geary stated that the spring and summer program brochure is due for distribution in late February. Brogan stated that Tom Siefkes began his UWL internship and will be here through May.

Park: Brogan stated that 2019 staff has until the end of February to indicate if they are returning.

Pool: Brogan stated that 2019 staff has until the end of February to indicate if they are returning.

Motion by Kulcinski, second by Cain to remove from the table the possible action and recommendation on quotes for Deer Wood Park garage roof repairs and metal roofing. The committee reviewed quotes for the Deer Wood Park garage roof repairs. Brogan stated that he sent the bid request to ten different companies again and only got three responses. Cain asked what the size of the roof was. Brogan stated that it is 64' x 40' with a 4/12 pitch. Stanek asked if everything specified in the Culpitt bid will be included in the Curti bid as well. Brogan state that everything in the Culpitt bid will be covered in the Curti bid. Brogan stated that Curti has installed five metal roofs on our shelters in the Village and have done a good job. Stanek recommended that the committee should approve the Curti quote. Motion by Stanek, second by Kulcinski to recommend to the Board approval of the quote from Curti Construction to repair the roof at the Deer Wood Park garage in the amount of \$19,600.00 to be paid from park capital outlay. Motion carried.

The committee reviewed quote from Tractor Central for a John Deere 60" hydraulic angling front blade for 1575. Brogan stated that the blade is needed for park maintenance work and is designed for our 1575 mower. Motion by Kulcinski, second by Cain to approve the purchase of a John Deere 60" hydraulic angling front blade for a 1575 from Tractor Central in the amount of \$1,735.71. Motion carried.

The committee reviewed proposal for a pool waterslides five-year structural inspection. Brogan stated that the department is required to have the aquatic center's waterslides inspected every five years. Brogan stated that MBA Project Management has done our last two inspections. Motion by Kulcinski, second by Cain to approve the proposal for the five-year structural inspection of the waterslides at the Holmen Aquatic Center from MBA Project Management in the amount of \$1,900.00. Motion carried.

Other Business: None

Motion by Kulcinski, second by Cain to adjourn at 5:17 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director