

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, January 7, 2015**

Committee Chairman Kulcinski called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on January 7, 2015 at the Holmen Village Hall.

Present: Dawn Kulcinski, Chuck Olson, Steve Johnston, Scott Heinig, Mike Brogan, Chris Geary, Chris McArdle Rojo

Absent: None **Guests:** None

Motion by Johnston, seconded by Olson to approve the minutes of the December 3rd, 2014 meeting. Carried unanimously.

Public Comment: None.

Library Director's monthly report:

McArdle Rojo provided the committee with the December 2014 usage report, which had a total circulation usage of 7788 and a door count of 4586. McArdle Rojo stated that users will now need a password for use of the library's network which will give them a more accurate count. McArdle Rojo stated that a year to year usage report will be provided at the next meeting.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that programs in progress include PiYo, Insanity, Zumba, Adult Volleyball League, Indoor Soccer, Youth Basketball, and Cheerleading. Brogan stated spring soccer sign up has begun and has a February 1st deadline. Brogan stated that the Spring and Summer program brochure is being prepared for distribution in late February.

Parks: Brogan stated that park shelter and band shell reservations began on January 2nd for 2015 and there have already been several bookings.

Pool: Brogan stated that Andrew Carlson has given a verbal commitment to become the manager of the Holmen Area Aquatic Center for the 2015 season, replacing Lauren Hicke.

The committee reviewed a proposal for the purchase of a replacement pool 48" mower. Brogan stated that this will cut the grass inside of the pool and at Village Hall. Brogan stated that the current mower the department owns is a 2008 model and has a lot of hours on it. Brogan stated that the old mower will be traded in for \$1,050. Motion by Johnston, second by Olson to recommend to the Board approval of purchase for a replacement John Deere 2425 48" mower from Tractor Central out of West Salem, Wisconsin in the amount of \$3,700.00 after \$1,050 trade in to be paid from 2015 capital outlay. Carried unanimously.

The committee reviewed a proposal for the purchase of a Z-Trak 72" mower. Brogan stated that the department already owns an additional mower and this would help lighten the load on the other machines. Motion by Olson, second by Johnston to recommend to the Board approval of purchase of a John Deere 994 Z-Trak 72" mower from Tractor Central out of West Salem, Wisconsin in the amount of \$15,200.00 to be paid from 2015 capital outlay. Carried unanimously.

The committee reviewed a proposal for the purchase of an auger attachment for the tool cat. Brogan stated that this attachment can be used for the Park & Recreation Department's tool cat and the Public Works Department's bobcat. Brogan stated that it will be used for work on signs, trees, and installing park benches. Motion by Olson, second by Johnston to recommend to the Board approval of the purchase of an auger attachment for tool cat from Bobcat of the Coulee Region in the amount of \$1,695.00 to be paid from 2015 capital outlay. Carried unanimously.

The committee reviewed proposals for metal roof replacements for four open park shelters. Brogan stated that the four roofs that are to be replaced include the shelters at Cedar Meadows East Park, Countryside Park, Whispering Pines Park, and Sylvan Park. Brogan provided the committee with the bids that the department received and recommended a bid from Curti Construction in the amount of \$15,980.00. Committee member Olson asked if the department had references from this company. Brogan stated that there are no references. Olson stated that he would feel more comfortable approving the work with references. Motion by Olson, second by Johnston to recommend to the Board approval of the proposal from Curti Construction upon reference to replace the roofs at Cedar Meadows East Park, Countryside Park, Whispering Pines Park, and Sylvan Park at a cost of \$15,980.00 to be paid from park development funds. Carried unanimously.

Motion by Olson, second by Johnston to adjourn at 6:01 p.m. Motion carried.

Chris Geary
Assistant Park & Recreation Director