

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, March 7, 2012**

Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on March 7, 2012 at the Holmen Village Hall. All members were present except Horvath, who was absent. Also present was Administrator Heinig.

Motion by Moser, second by Forde to approve the minutes of the February 2012 meeting with the date change to February 1, 2012 in the heading. Motion carried.

Public Comment: None

Library Director's monthly report: Layland updated the committee on recent library activity for the month of February. Layland stated that the month of February showed a 7.4% increase as compared to February of 2011. Layland stated that circulation among Village of Holmen residents was down by .4% and that total internet uses were up by 15.2% compared to February of last year. Layland stated that 2011 saw 112,975 total items checked out from the Holmen Library.

Chrystopher Shupe, Eagle Scout Candidate, was accompanied by his father Doug to present a proposal to install a 2 post shelter structure along the Halfway Creek Trail near the branch of the trail the heads to the Remington Hills trail extension. His structure would serve as a shelter to cover a picnic table. Sean Parsley, Eagle Scout Candidate, presented a proposal to construct and install an open shelter with bench seating at the beginning of the crushed rock portion of Halfway Creek Trail near the WWTP. Sean estimated his project would cost between \$850 and \$950 to construct. Administrator Heinig complemented the scouts on their ideas and the value of their projects also adding that the two projects should coordinate with each other to maintain a consistent look and color scheme. The committee gave the scouts approval to proceed with their projects.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that he and Reinhart are in the process of hiring spring and summer staff for pool, parks and recreation. Brogan distributed copies of the 2012 spring and summer program guide while Reinhart highlighted new programs that will take place this season. Brogan stated that spring registration is ongoing, while registration for summer programs will take place beginning with a two week "internet only" period on March 12th. Brogan stated that Cheerleading, Basketball, and Adult Volleyball Leagues ended in February and Fitness sessions and Indoor Soccer end in early March. Brogan explained Spring Soccer begins in March and we are taking registrations for adult softball leagues and tournaments.

Parks: Brogan updated the committee on the DuPont Imprellis situation and how it is being handled. Brogan explained that internet and remote access for surveillance cameras has been established and Halfway Creek Park. Brogan gave an update on the kick off meeting for Phase III at Halfway Creek Park and showed conceptual designs for the shelter buildings, discussed trees encroaching on project sites, and demolition of the open air shelter at the west side of HWC Park. Brogan outlined upcoming community events at Halfway Creek Park that will take place in April and May.

Pool: Brogan stated that the pool filters have been cleaned out and are waiting new media to be filled and that no functional problems are anticipated. Brogan stated that the ADA pool lift has been received. Brogan distributed the 2011 WPR Aquatic Survey from agencies across the state that operate public pools.

Brogan state that Reinhart received proposals for the new Village website and the field has been narrowed for consideration and will be brought to the park and recreation committee in April.

The committee reviewed quotes for Ash tree treatment at prominent Village locations for EAB and Gall. **Motion by Moser, second by Forde to recommend to the Board approval of the contract with Turf Maintenance for treatment of prominent Village Ash trees in the amount of \$2380.00. Carried unanimously.**

Motion by Moser, second by Forde to adjourn at 7:54pm. Motion carried.

Brad Reinhart, Asst. Park & Recreation Director