

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, May 2, 2012**

Revised 5/4/2012

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on May 2, 2012 at the Holmen Village Hall.

Present: Neal Forde, Tony Horvath, Deen Layland, Scott Heinig, Mike Brogan

Absent: Dan Moser (excused), Brad Reinhart (excused)

Guests: Mike Hauser & Tom Phillips from the Holmen American Legion, Chris Fischer – Park & Rec. Intern

Motion by Forde, seconded by Horvath to approve the minutes of the April 2012 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: Layland provided the committee with the April 2012 library usage report. Total circulation usage was up 5.7% and door count was down 7.1% from April of 2011. Brogan stated Masonry Restoration Inc. may begin the library tuck-pointing project the week of May 7th, depending on overnight temperatures. Layland stated there is now a vertical crack on the east inside portion of the building.

Possible action and recommendation of the Holmen American Legion reservation of Halfway Creek Park for KornFest on August 17-19, 2012. The committee reviewed the band shell/special event application. Mike Hauser and Tom Phillips, representing the Legion were present to answer committee questions. **Motion by Horvath, seconded by Forde to recommend to the board approval of the band shell/special event application by the Holmen American Legion for KornFest to be held on August 17-19, 2012 at Halfway Creek Park. Carried unanimously.**

Park and Recreation Director's monthly report:

Recreation: Brogan provided a year to date registration financial statistics and activity totals report. Brogan stated that recently completed programs include: Paintball Outing, Easter Party, Babysitting Certification, High School Volleyball League team registration (50 teams=600 girls). Brogan stated that programs in progress include: Traveling Soccer, Viking Soccer Academy, Zumba classes, Pilates, Men's Softball league, Middle School tennis, Ballroom Dancing, and UCR Brewer Bus Trip ticket sales (10 left). Brogan stated that upcoming May programs include: in May: Laser Tag, Morris Challenge 5k Run/Walk (May 19), Adult Coed Sand Volleyball leagues, Girls Traveling Softball, youth track, and registration continues for all summer programs. The WPRA discount attraction tickets are now available for sale at the Holmen Village Hall. Brogan stated that UW-La Crosse intern Chris Fischer will complete his internship on May 4th.

Parks: Brogan distributed the 2012 summer concert schedule flyer for the Halfway Creek Park Band Shell. President Proctor has scheduled fifteen concerts from June 10 through September 23, most occur on Sundays from 5:00pm to 7:00pm. Advertisements for the Halfway Creek Park Phase III bids were posted on 5/1/2012. The bid opening will occur on June 7, 2012 at 2:00pm and should be on the board agenda for approval on June 14, 2012. A new granite memorial bench was provided and installed at Halfway Creek Park by the Holmen Lioness, it faces the band shell and is located by the new evergreen tree.

Village Hall: Brogan stated the new heating and air conditioning pump for Village Hall was installed on 5/1/2012.

Pool: Brogan explained the pool will be filled the week of May 14th and pool staff orientation will take place on May 19th and 20th. Lifeguarding and Water Safety Instructor classes will be held May 28-June 1 and the Aquatic Center will open to the public on June 2.

UW-La Crosse intern Chris Fischer presented the committee with his internship major project: "Holmen Park Plan 2011-2020." Fischer explained his project which identifies by park and by year the current park inventory and maps, proposed future capital purchases, use of existing park development funds, and future park developments.

The committee congratulated Fischer on his very useful document and thanked him for his un-paid service to the village over the last four months.

Possible action and recommendation for the Halfway Creek Phase III tree removal services. Three proposals were provided for the removal of four trees at the future site of shelter B on the west side of the park and nine trees that are overhanging shelter A on the east side of the park. The lowest proposal is the recommendation of the committee. **Motion by Horvath, second by Forde to recommend to the board approval of the proposal from Dan's Tree Service of Holmen for the removal of thirteen trees and stumps for the Halfway Creek Park Phase III project at a cost of \$5,650.00. Carried unanimously.**

Motion by Horvath, second by Forde to adjourn at 7:32 p.m. Motion carried.

Mike Brogan
Park & Recreation Director