

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, July 6, 2011**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on July 6, 2011 at the Holmen Village Hall. All members were present. Also present were guests Bryan Taylor and Scott Jones on behalf of the American Legion.

Motion by Horvath, seconded by Moser to approve the minutes of the June 2011 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: Layland provided the Committee with the June 2011 library usage report. Layland stated that total circulation was up 4.2%, total patron uses was up 4.2%, Town of Holland uses were up 19.5%, and door count was up 6.6% from June of 2010.

Park and Recreation Director's monthly report:

Recreation: Summer programs are nearing their midpoint. Brogan stated that upcoming programs are the Herb Wunsch Memorial Tennis Tournament, Session #2 of Tennis Lessons, Arts & Crafts, Kids Carnival and Kornfest Tournaments. Brogan stated that Fall & Winter Planning is underway with Program Guide distributed in mid-August. Brogan stated that the La Crosse Spartans held a football clinic at Countryside Park June 20-23.

Parks: Brogan updated the committee on Phase II/III of Halfway Creek Park project and the recent related meeting. Brogan stated that the Concert Series will continue with Hans Mayer July 10th and four other groups to follow in July. Brogan stated that the new Pepsi machine has been placed behind the Bandshell. Brogan updated the committee about the flooding that continues to occur at Deerwood Park and stated that we need to look into possible solutions. It was suggested that new DPW Ben Spanel be given a chance to look into the issue. Brogan informed the committee of the need for new counters at the concession stand at Deerwood Park due to rotting of particle board shelves, stating that stainless steel would be desirable.

Pool: Brogan stated that the village received \$2216.41 from insurance for pool motor repairs. Brogan stated that a Luau Theme Party was held on June 22nd and a swim meet on June 18th. Brogan stated the sessions 1 and 2 of swimming lessons are complete with 3 more to follow. Brogan stated that a Western Theme Pool Party will be held July 13 and Kids Carnival on August 3rd.

The committee discussed the 2011 Kornfest with Bryan Taylor and Scott Jones from the American Legion. Fees, Permit Applications, Insurance, festival needs, vendor set up and more was discussed. It was expressed that in the future the reservations and permits be filed sooner and more thoroughly, as well as fees for electrical/water location and grounds restoration be paid in a more timely manner.

Motion by Horvath, second by Moser to recommend to the board approval of the Bandshell/Park Reservation for the 2011 Kornfest by the Holmen American Legion. Carried Unanimously.

The committee discussed and reviewed bids for a replacement swing set to be installed by parks staff at the West side of Halfway Creek Park. The existing 1953 swings were removed because of cracking and mechanical issues.

Motion by Horvath, seconded by Moser to recommend to the board the purchase of a single post swing set from Miller & Associates for a cost of \$2252.00 to be paid from Park Development Funds. Carried Unanimously.

The committee discussed replacing and adding three parks signs to match the existing signs at all other village parks. The new signs would be added at Deerwood Park, Whispering Pines, and Cedar Meadows East. **Motion by Horvath, second by Moser to recommend to the board approval of the bid from Max*R for three recycled plastic signs and posts for a total cost of \$2639.40 to be paid from Park Development Funds.**

Motion by Horvath, seconded by Moser to adjourn at 9:10 p.m. Motion carried.

Brad Reinhart, Asst. Park & Recreation Director