

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, January 6, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on January 6, 2010 at the Holmen Village Hall. All members were present, except Seitz who was excused.

Motion by Forde, second by Schmid to approve the minutes of the December 2009 meeting. Motion carried.

Library Director's monthly report: Layland updated the committee on recent library activity for the months of November and December. Layland stated that the month of November reflected a 14% increase in total circulation over the previous year, while the month of December showed a 24% decrease. Layland stated that the county has installed 7 new computers for public use, replacing the old computers and that feedback has been positive.

Patrick Cleary from Vierbicher and Associates was present to explain the proposal for Phase III of the Halfway Creek Park improvements. Cleary reviewed the contents of the scope of the project that the committee reviewed but did not act on at the December 2009 meeting. After lengthy discussion the committee directed Cleary to re-draft the proposal to include building a new enclosed and heated shelter on the west side of the park, upgrading the existing open shelter on the west side of the park, upgrading the existing Shelter A on the east side of the park and in lieu of designing and building a new shelter with restrooms and kitchen for the east side of the park, to pursue purchasing and installing a pre fabricated open air shelter that would be consistent with existing park themes. The new proposal will be on the agenda for the February 2010 committee meeting.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that programs in progress include Youth Basketball, Indoor Soccer, Adult Volleyball Youth Cheerleading and Fitness Classes. Brogan stated that the Spring and Summer Brochure is being prepared for late February distribution.

Parks: Brogan informed the committee that a few items remain un-finalized at the Halfway Creek Bandshell and final payment is still being held until the items are completed.

The committee discussed purchasing a gator cab and accessories. Motion by Forde, second by Schmid to recommend to the board purchase of a glass windshield kit, 60" broom, and cab heater from Frontier Ag & Turf in the amount of \$6878.00 to be paid from 2010 capital outlay. Motion carried. Motion by Forde, second by Schmid to recommend to the board purchase of a sand and salt spreader for the gator from Bobcat of the Coulee Region in the amount of \$3640.00 to be paid from 2010 capital outlay. Motion carried.

The committee reviewed the 2010 Aquatic Center Manager's contract. Motion by Schmid, second by Forde to recommend to the board approval of the 2010 Aquatic Center manager's Contract with Jon Parkhurst in the amount of \$7696.00. Motion carried.

The committee reviewed proposals for building lettering and a plaque for the dedication of the aquatic center. Motion by Forde, second by Schmid to recommend to the board approval of the proposal from Noffke Co. Signs and Lettering for cast aluminum letters and a 24" X 26", 5/16" thick bronze plaque including delivery and installation in the amount of \$3555.00 to be paid from 2010 capital outlay.

The committee briefly discussed dates and ideas for the dedication ceremony for the Aquatic Center and grand opening of the Halfway Creek Bandshell. The aquatic center dedication ceremony is slated for opening day, June 6, 2010. The grand opening for the Halfway Creek Bandshell is tentatively targeted for May 8, 2010. Details are still to be determined.

Motion by Schmidz, second by Forde to adjourn at 8:29pm. Motion carried.

Brad Reinhart,
Asst. Park & Recreation Director