

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, May 5, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on May 5, 2010 at the Holmen Village Hall. All members were present except Anderson who had a schedule conflict with shared ride committee. Also present were Village President Proctor and Administrator Willett.

Motion by Seitz, seconded by Forde to approve the minutes of the April 2010 meeting. Carried unanimously.

Library Director's monthly report: Layland provided the Committee with the March 2010 library usage report. Layland stated that it is too difficult to draw comparisons to the previous year because the library was closed for carpet installation during March of 2009. Layland stated that the Library received a visit from the energy auditors during the last week.

Park and Recreation Director's monthly report:

Recreation: Brogan reported that summer staff hiring is almost complete. Registration for summer programs is in progress. Brogan stated that programming in progress includes: Men's Softball League, Youth Soccer featuring more than 30 teams and over 300 players, Track and Field, Ballroom Dancing, Adult Fitness Classes and seasonal youth parties. Brogan stated that upcoming programs include: Girls Summer Softball, Adult Co-Rec Sand Volleyball leagues on Mondays and Thursdays. Brogan stated that intern Ben Arant will start on May 17th. Brogan stated that a 4th Holmen bus for the Brewer Trip was selling tickets at Thrivent Financial and leaving from Holmen Lutheran Church. Brogan explained that WPRA attraction tickets are on sale now at the office. Brogan stated that he is working with the La Crosse Loggers for a Holmen Community Day.

Parks: Brogan stated that Rybold Excavating has completed water service installation for the irrigation project at Remington Hills Park, with Winona Nursery to begin work once soccer is done in June. Brogan informed the Committee that the Rotary Clock has been delivered and installed and that the brick work around the base was also completed. Brogan stated that the bandshell lettering and message boards have been installed and the landscape rock was replaced with sidewalk along the front of the stage. Brogan updated the committee on the events planned for the May 8th grand opening celebration at the bandshell.

Pool: Brogan stated that the Pool will open June 5th and will feature a brief dedication ceremony prior to the doors opening for the season. Brogan stated that the maintenance staff have been working on getting the pool ready for the season and plan to have swimmable water for a May 31st Water Safety Instructor training class.

The committee reviewed proposals for waterslide inspections mandated by DHS 172.37 codes at the Holmen Area Aquatic Center. **Motion by Seitz, Second by Forde to recommend to the board approval of proposal from MBA Architects of Holmen for State mandated waterslide inspections in compliance with DHS 172.37 at the Holmen Aquatic Center in the amount of \$1400.00. Carried unanimously.**

The committee discussed the possibility of HYBPAI purchasing a popcorn maker and freezer for the Deerwood Park concession stand. While the committee was in favor of the idea in principal, it was decided to wait to accept the donation until the request was made formally and the specific items were made known.

The committee discussed the possibility of a maintenance agreement and specifics surrounding the donation of the Holmen Rotary Clock at Halfway Creek Park. Nancy Proctor spoke on behalf of the Rotary Club. The committee decided that since the clock was a donation to the community, and because of the overall value of the donation, that a maintenance agreement was not desirable. The committee directed program to look into the past minutes to see whether the donation of the clock was ever formally accepted. No action was taken at this time.

The committee reviewed recommendations from Joe Dorava of Vierbicher and proposals/estimates from Strupp outlining needed repairs to the Halfway Creek Trail. The committee stated that they need to consult with other parties before action could be taken on the major repairs, but stated due to safety issues, repairs to the recent washout to the bank at the start of the trail were necessary.

Motion by Seitz, second by Forde to approve in committee the proposal from Strupp Excavating to replace the eroded near the trailhead of the Halfway Creek Trail with riprap for the amount of \$545.00. Carried unanimously.

The committee reviewed the master plan for the Seven Bridges District with regards to how park and trail areas were addressed in the plan.

Motion by Seitz, second by Forde to adjourn at 8:20 p.m. Motion carried.

Brad Reinhart
Asst. Park & Recreation Director