

SEPT. 7, 2010

LAW ENFORCEMENT COMMITTEE MEETING

- 1: Call to order Present: Chairman Szak, Trustee's Anderson & Dunham
6:05P Also: Chief McHugh, President Proctor & Adm Willett
- 2: Motion Anderson, 2nd Dunham to approve the 8/10 minutes. Carried unan.
- 3: Public Comment None
- 4: Present Monthly Activity See attached summary sheets

15 Assists to Other Agencies for 11 hrs, and 8 minutes
7 Town of Onalaska, 5 Town of Holland, 1 Town of Farmington, 2 City of Ona
26 Assists From Other Agencies to Holmen PD 22 hrs, and 50 minutes
- 5: Present Monthly Claims See Attached Summary Sheet
- 6: Municipal Court Update No Meeting
- 7: Job Description/Job Title Review
Chief McHugh presented a Police Lieutenant job description to LEC. This is to replace the existing Sgt. position and job description. The Police Lieutenant job description reflects actual duties and assignments that the new supervisor will be responsible for. On review of the job description, one change was recommended. Under unit 2, section G the language was changed to read "routinely performs all duties of Police Officer, and other duties as approved and authorized by the Chief of Police". Motion Anderson, 2nd Szak to approve the job description and title. Discussion: Trustee Dunham not opposed to title and job description, but had feelings the Sgt. position should have been a represented position. He also agreed that a represented position of one employee would be difficult to for the Village to contract with. Motion carried 2-0. Dunham abstained.
- 8: 6:39PM, Motion Dunham, 2nd Anderson to adjourn. Carried unan.

Minutes by,
Chief M McHugh
9-7-10