

**Meeting Minutes
Village of Holmen Finance and Personnel Committee
November 7, 2023**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, November 7, 2023, at the Holmen Village Hall.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Micah Wyss. Also in attendance were Administrator Heinig and Clerk/Treasurer Hornberg.

Approval of Minutes Micah Wyss/Doug Jorstad motioned to approve the minutes of the October 10, 2023 meeting as presented. The motion carried 3-0.

Public Comment None.

Clerk/Treasurer Report Hornberg reminded the Committee that beginning December 1st, trustee candidates will be able to begin collecting signatures to be on the Spring 2024 ballot. Those with terms ending are Trustees Micah Wyss, Travis Elam and Rod Stanek. She mentioned that the 2024 budget was finalized, published and is ready for the public hearing and final approval tonight; final copies were distributed on October 5th. Hornberg stated that once the budget is approved this week, she will begin processes to set the mill rate for the Village. She mentioned that the annual budget revision will be prepared for review at the December Committee meeting. Hornberg stated that in preparation of the 2024 elections, polling place notification postcards will be sent to residents next week.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Resolution Rich Anderson/Micah Wyss motioned to recommend approval of Resolution 10-2023, Adoption of the 2024 Village Budget, pending outcome of public hearing. The motion carried 3-0.

Administrator's Report Heinig updated the Committee on the status of many development projects heading into the winter months. He commented that the north water project, aside from the wellhouse portion, is complete or nearing completion.

Adjourn Micah Wyss/Rich Anderson motioned to adjourn. The motion carried 3-0. The meeting adjourned at 5:44 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer