

MAILING ADDRESS
VILLAGE OF HOLMEN
PO BOX 158
HOLMEN WI 54636

HOLMEN PARK & RECREATION DEPARTMENT PARK SHELTER RESERVATION FORM

For Reservable Shelter: Halfway Creek Park Shelter A (300 W. Roberts St., Holmen, WI)

It is the sincere wish of the Holmen Parks Department to meet the needs of the Holmen area public. Therefore, we respectfully request the following information:

Name: _____

Address: _____

Phone #: _____ Drivers License #: _____

Reason for requesting a shelter: _____

Sponsored by: _____

Will alcoholic beverages be served on the grounds? Yes _____ No _____

Number of persons expected: _____

Shelter: <u>Halfway Creek Park Shelter A</u>	Date: _____
What time would you like the shelter opened?	_____ am / pm
How late is your group expected to stay?	_____ am / pm

(Halfway Creek Park is open from 8:30 am to 10:00 pm)

PURSUANT TO VILLAGE ORDINANCE, LIVE AND/OR AMPLIFIED MUSIC IS NOT ALLOWED IN ANY HOLMEN PARK. VIOLATION OF THIS OR ANY OTHER ORDINANCE OF THE VILLAGE OF HOLMEN IS PUNISHABLE BY A FEE OF UP TO \$500.00.

****SHELTER FEE IS \$25.00 PAYABLE TO THE VILLAGE OF HOLMEN TREASURER****

Refunds will be issued if the Village is notified at least 7 days prior to reservation date.

Shelter reservations can be made the first working day of January for that calendar year.

(All other Village of Holmen shelters are available on a first-come, first-serve basis.)

Village Office - 421 S Main St, Holmen - Phone 526-4336

Non-Profit Groups may request the shelter at no charge, but the person(s) reserving the shelter will be required to submit a separate check for \$25 as a refundable deposit. This check will not be cashed and will be returned to them within 10 days after the shelter is inspected to ensure it has been cleaned up properly. *

My signature below indicates that I have provided the above requested information truthfully, and I accept the responsibility for the observance of all park regulations by my group and any and all damages or cleanup and expenses that may be incurred as a result of this reservation. **I will be responsible for locking the shelter house before leaving.**

Date: _____

Signature: _____

Witnessed: _____

Original to: Village Treasurer (with fee) Entered in ActiveNet
3 Copies to: 1) Customer; 2) Reservation book, 3) Park & Rec. Shop

23.70 10-46721-000
1.30 10-24210-000

For problems/assistance call:

Park Dept. Cell: 780-0702
Police Dept.: 526-4242
(Weekends & Evenings)
P & R Office: 526-2152
(M-F, 8:00am – 4:30pm)

VILLAGE OF HOLMEN
PARK REGULATIONS

1. FIREARMS, HUNTING AND TARGET PRACTICE.

(A) No person shall have in his possession, or under his control, any firearm unless the same is unloaded and enclosed within a carrying case.

(B) No person shall discharge, or cause to be discharged, any missile from any firearm, slingshot, bow and arrow or other weapon in any Village park.

2. DISTURBING VEGETATION AND PUBLIC PROPERTY PROHIBITED.

No person shall disturb, molest, deface, remove or destroy any trees, shrubs, plants or other natural growth; carve on any rocks, signs, walls, or structures; drive nails in trees; or destroy, damage or deface any park building, sign, fence, table, fireplace or other Village property.

3. DISTURBING PRIVATE PROPERTY PROHIBITED.

No person shall disturb, molest or remove the property or personal effects of others while in any Village park.

4. LITTERING.

No person shall dispose of any garbage, bottles, tin cans, paper or other waste material in any manner except by placing the same in receptacles provided for such purpose; nor shall any person dump any such refuse on Village park lands or in any lake or stream within any Village park.

5. DOGS RESTRICTED.

No person having charge or control of any dog shall allow such dog to run at large within any Village park, but shall keep such dog attended and on a leash at all times.

6. FIRES.

No person shall build any campfire or burn any rubbish on Village park lands except in designated fireplaces; nor shall any person throw away any cigarettes, cigars or pipe ashes without first extinguishing them.

7. VEHICLES REGULATED.

(A) DRIVING. No person shall drive any automobile, truck, motorcycle or other vehicle in a reckless manner, or at a speed greater than the established speed limits as posted on signs along Village park roads, nor shall any person drive any vehicle unnecessarily on Village park roads.

(B) All motor vehicles including off-road vehicles are prohibited on grassy areas of any Village park.

(C) PARKING. No person shall park or leave unattended any automobile, truck, trailer, wagon, motorcycle, boat or other similar equipment except in areas designated for such purposes.

8. UNNECESSARY NOISE.

No person shall operate any stereo, sound track, amplified loudspeaker or other mechanical device, including musical instruments, that produces undue or unnecessary noise in any Village park without a written permit therefore from the Village Clerk.

9. ADVERTISING AND SALES REGULATED.

(A) ADVERTISING. No person shall distribute any handbill or other advertising matter in any Village park.

(B) SALES. No person shall peddle or solicit business or operate concessions or stands in any Village park without the written permission of the Village Board or its duly authorized agent or committee.

10. DISORDERLY CONDUCT PROHIBITED.

No person shall engage in any disorderly conduct as defined by SS 947.01(1), Wis. Stats., in any Village park, nor shall any intoxicated person be or remain in any Village park.

11. OVERNIGHT CAMPING PROHIBITED.

There shall be no overnight camping or parking in any Village park without written permission from the Village President or his/her duly authorized agent.

12. PARK HOURS.

Holmen parks are open from 8:30 a.m.-10:00 p.m., except as posted. No person shall be in Holmen parks after 10:00 p.m. or before 8:30 a.m. without written permission from the proper Village officials.