

WORKSHEET TO CALCULATE UTILITY BILL WHEN TENANT MOVES OUT DURING THE QUARTER

General Info: 90 days/quarter--when calculating # of days, figure from first day of quarter to date tenant moved out--for example, Jan. 1 to Feb. 5 = 31 days + 5 days = 36 days

Usage computation--difference between ("present" reading from most recent bill) and (reading at time of move out)

Refuse Computation:	\$37.00 /quarter divided by (if greater than 1 residential unit, call Village)	90 days =	\$0.41 /day	
			x _____	# of days present in quarter
			<u>\$ _____</u>	TOTAL REFUSE CHARGE
Water Computation:				
Flat Rate:	\$18.00 /quarter divided by	90 days =	\$0.20 /day	(based on 5/8" or 3/4" meter; if larger, call Village for rate)
			x _____	# of days present in quarter
			<u>\$ _____</u>	TOTAL FLAT RATE - WATER
Usage Rate:	(see note above)	Usage	_____ gallons	
			x \$ _____	\$2.25 /thous gallons
			<u>\$ _____</u>	TOTAL USAGE RATE - WATER
CHANGE RATES IF NECESSARY!!!!!!!!!!!!!!!!!!!!!!!!!!!!!!				
			<u>\$ _____</u>	GRAND TOTAL WATER CHARGE (FLAT CHG + USAGE CHG)
Sewer Computation:				
Flat Rate:	\$15.50 /quarter divided by (if greater than 1 residential unit, call Village)	90 days =	\$0.17 /day	
			x _____	# of days present in quarter
			<u>\$ _____</u>	TOTAL FLAT RATE - SEWER
Usage Rate:	(see note above)	Usage	_____ gallons	
			x _____	\$6.60 /thous gallons; if 2nd or 3rd quarter and 1-2 family, call Village
			<u>\$ _____</u>	TOTAL USAGE RATE - SEWER
			<u>\$ _____</u>	GRAND TOTAL SEWER CHARGE (FLAT CHG + USAGE CHG)
Public Fire Protection:	\$14.10 /quarter divided by	90 days =	\$0.16 /day	(based on 5/8" or 3/4" meter; if larger, call Village for rate)
			x _____	# of days present in quarter
			<u>\$ _____</u>	TOTAL PUBLIC FIRE PROTECTION CHARGE
Stormwater Computation:				
Base Rate:	\$0.00 /ERU/quarter			
Runoff Rate:	\$12.00 /ERU/quarter divided by (if greater than 1 residential unit, call Village)	90 days =	\$0.13 /day	
			x _____	# of days present in quarter
			<u>\$ _____</u>	TOTAL STORMWATER CHARGE
			<u>_____</u>	REFUSE+WATER+SEWER+PUBLIC FIRE PROTECTION+STORMWATER