

**Village of Holmen  
Board Proceedings  
February 13, 2014**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on February 13, 2014, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Ryan Olson, Neal Forde, Dawn Kulcinski, Rich Anderson and Bill Ebner. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Patrick Barlow, Lt. Shane Collins, Chuck Olson, Joe Gittens, Jeremy Cook, Steve Johnston, Carter Arndt and Jean Burgess.

**Public Hearing**

At 7:01 pm Ryan Olson/Bill Ebner motioned to open the public hearing on consideration of Ordinance #2014 to create Chapter 187, Article VII, Fluoridation. The motion carried unanimously. No one spoke in favor or in opposition to the change. At 7:02 pm Ryan Olson/Doug Jorstad motioned to close the public hearing. The motion carried unanimously.

**Other - Presentation**

Carter Arndt from MSA presented the newest preliminary police station designs. He stated the plans were made to accommodate staff well into the future of thirty or more years, and that the entrance of the building was made to be very welcoming to the public. Materials and design were created to coordinate with the new Halfway Creek Park shelters. Carter pointed out that parking would be added during this design to not only the police facility but also north at the future library site. A walkway would be completed during this phase also to connect these areas. Trustee Kulcinski inquired as to the option of placing a basement under the police facility; due to budget constraints, a basement was not included. However, the facility is being built to easily accommodate future expansion of the office, garage and parking. Trustee Olson stated that this facility will be a wonderful upgrade from the current site; he also felt the Board made the right decision by creating a new facility rather than renovating the current library site, and he likes that the facility will have room for expansion. Carter stated that designs should be ready for a June bid process with an August construction start and a potential completion of late May to early June of 2015.

Ryan Olson/Dawn Kulcinski motioned to accept preliminary design and cost estimate on police station as presented, as well as to instruct MSA to begin the bid process. The motion carried unanimously.

**Public Comment**

Jeremy Cook, a resident on Lake Street in Holmen, spoke in regards to the recent freezing of his water pipes. He commented on his appreciation of Village staff's response to his freeze-up but he was curious as to how the Village plans to remedy the situation in the long term.

**Minutes**

Doug Jorstad/Bill Ebner motioned to approve the minutes of the January 9, 2014, Board meeting as presented. The motion carried unanimously.

**Planning Commission**

No meeting was held.

### **County Supervisor's Report**

County Supervisor Barlow complimented the Board on the plans for the future police facility. Barlow gave an update on the status of the County Administrative Center progressions as well as visions for Lot C developments in La Crosse. He also commented on potential upgrades to the public safety radio system. Trustee Olson commented that potentially while planning for the police facility, those changes could be easily implemented in the Village.

### **Shared Ride Committee**

Trustee Anderson reported that ridership had decreased by 11 (from 1514 to 1503) from December 2012 to December 2013. Anderson also stated that he has requested that a comment card area be available to try and determine if there was an issue that caused the over 200 ride usage drop in November 2013.

### **Park, Recreation and Library Committee**

Trustee Forde updated the Board on the annual chart for the Holmen Library showing that for the first time in a decade, there was a downturn for circulation and door counts. Library Director Layland is gathering information yet on the impact of electronic devices on those counts.

Neal Forde/Rich Anderson motioned to approve purchase of 72" snow blade and tilt-tatch attachment for the Toolcat from Bobcat of the Coulee Region in the amount of \$3,540.00. The motion carried unanimously.

Trustee Forde commented that Park & Recreation has a new intern, Madeline Wells, who would be working with the department through May.

### **Law Enforcement Committee**

Chief McHugh informed the Board that the hiring process was moving along well and that the Police Commission plans to meet on February 26, 2014, to review progress and decide how to proceed. Plans are to hold interview in March leading to a hire to be in place by April with a start date of July 1, 2014.

### **Public Works Committee**

Neal Forde/Ryan Olson motioned to approve Ordinance #1-2014 Creating Chapter 187, Article VII, Fluoridation. The motion carried with Ebner, Forde, Proctor, Olson, Jorstad and Anderson in favor, Kulcinski opposed.

Neal Forde/Bill Ebner motioned to approve RAS reconstruction from Lackore Electric Motor Repair in the amount of \$2,327.71. The motion carried unanimously.

Neal Forde/Rich Anderson motioned to approve purchase of blower for Waste Water Treatment Plant from USA Blue Book in the amount of \$4,532.79. The motion carried unanimously.

Neal Forde/Bill Ebner motioned to approve Resolution #1-2014 Approving Exception Request for South Star Road. The motion carried unanimously.

### **Finance and Personnel Committee**

Ryan Olson/Doug Jorstad motioned to recommend payment of the claims as presented for a total amount of \$7,497,433.44. The motion carried unanimously.

Ryan Olson/Doug Jorstad motioned to approve Operator License for Logan J. Massmann – Festival Foods. The motion carried unanimously.

Ryan Olson/Rich Anderson motioned to approve Temporary Class "B" License for Holmen Area Fire Department Firefighters' Dance to be held on March 29, 2014, at the Fire Station. The motion carried unanimously.

Ryan Olson/Doug Jorstad motioned to approve official purchase of the Viking Tool property including delinquent real estate taxes, fees and special assessments. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve Microsoft Server license renewals from CR Solutions in the amount of \$3,719.51. The motion carried unanimously.

Trustee Olson complimented staff for inviting Board Trustees candidates to tonight's meeting to view the MSA presentation of preliminary police station designs, and he thanked those candidates for attending.

### **Municipal Court Update**

No meeting was held.

### **Fire Board Report**

Next meeting will be held on February 20, 2014.

### **Other Items before the Board**

Chief McHugh complimented Carter Arndt on the swift and great design for the police facility plans.

Trustee Kulcinski also commented on how well the police facility designs turned out, and stated she was very happy that the new facility was going to happen. Trustee Ebner echoed the same thoughts.

Trustee Anderson complimented the Board on how well they have been interacting and making decisions together.

Administrator Heinig complimented the Board on their leadership and support, and how well they have all come together to serve the community. He also complimented the staff, department heads and especially the Water Department on their diligence in working hard and dealing with emergency situations in the extreme cold. He expressed his feelings that all of the departments in the Village had top notch employees.

President Proctor stated the Board's appreciation for the staff's hard work and assistance to village residents.

### **Closed Session**

None.

Ryan Olson/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:16 pm.

Angela A. Hornberg, Village Clerk/Treasurer