

**Village of Holmen
Board Proceedings
September 10, 2015**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on September 10, 2015, at the Holmen Village Hall.

Board members present: Nancy Proctor, Steve Johnston, Rich Anderson, Dawn Kulcinski, Chuck Olson, Bill Ebner and Doug Jorstad. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Brian Weber, Fire Chief Schober, Len Schreiber, Kara Larson, Dick Barbour and Pat McKnight.

Public Comment

Len Schreiber stated that he was in attendance for the Nicolai Flats plat item on the agenda.

Minutes

Rich Anderson/Chuck Olson motioned to approve the minutes of the August 13, 2015, Board meeting as presented. The motion carried unanimously.

Chuck Olson/Dawn Kulcinski motioned to approve the minutes of the August 17, 2015, Special Board meeting as presented. The motion carried unanimously.

Planning Commission

Dawn Kulcinski/Steve Johnston motioned to approve preliminary plat of the 1st addition to Nicolai Flats. The motion carried with Proctor, Ebner, Jorstad, Kulcinski, Johnston and Anderson in favor; Olson abstained.

Rich Anderson/Doug Jorstad motioned to approve Ordinance #4-2015, An Ordinance Annexing Certain Territory into the Village of Holmen (John & Diane Fernholz, Petition MBR#13880). The motion carried unanimously.

Chuck Olson/Dawn Kulcinski motioned to approve Resolution #13-2015 – Resolution Approving the Final Version of the City of Onalaska/Village of Holmen Cooperative Boundary Agreement. Trustee Olson complimented Administrator Heinig and President Proctor for the facilitation of this historical document. He remarked that this document shows the willingness of Holmen to work with others as opposed to what is sometimes portrayed in the media. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve “Public Participation Plan”, for the Village Comprehensive Plan update project. The motion carried unanimously.

County Supervisor’s Report

President Proctor reported on behalf of County Supervisor Barlow that construction on the downtown campus project will begin soon.

Shared Ride Committee

Trustee Anderson reported that ridership had decreased by 255 (from 1449 to 1194 from July 2014 to July 2015). Anderson mentioned that they have heard good reviews from customers on the new vans for the program.

Park, Recreation and Library Committee

Trustee Olson complimented the Parks and Police staff for another successful Kornfest event.

Law Enforcement Committee

Informational items only.

Public Works Committee

Bill Ebner/Doug Jorstad motioned to approve contract for Well #6 rehab project with Municipal Well & Pump in an amount not to exceed \$26,862.00. The motion carried unanimously.

Bill Ebner/Rich Anderson motioned to approve change order #1 with McHugh Excavating for E. Legion Street project in the amount of \$3,191.89. The motion carried unanimously.

Bill Ebner/Chuck Olson motioned to approve Developer's Agreement – Rosewood. The motion carried unanimously.

Finance and Personnel Committee

Doug Jorstad/Rich Anderson motioned to recommend payment of the claims as presented for a total amount of \$1,228,418.20. The motion carried unanimously.

Doug Jorstad/Steve Johnston motioned to approve Operators' Licenses for Mark A. Kunz – Smokey's Bar & Grill, Joseph B. Stenberg – The Pour House, Jennifer A. Adams – Festival Foods. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Temporary Amendment to Liquor Premises for Specific Event: The Pour House, Benefit in memory of Travis Baughman to be held at 3210 Hwy 35, Onalaska, on September 26, 2015. The Board approved with the stipulation of a 9:00 pm maximum time for outdoor music with the conclusion of the event at 11:00 pm; they also require no parking on Hwy 35. The motion carried unanimously.

Doug Jorstad/Chuck Olson motioned to approve Resolution #14-2015 – Resolution to Participate in the Traditional HMO-Standard PPO w/Dental, PO2 of the Wisconsin Public Employers' Group Program. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve changing the regular monthly Board meeting time from 7:00 pm to 6:00 pm. The motion carried with Anderson, Jorstad, Kulcinski and Johnston in favor; Olson, Ebner and Proctor opposed. Administrator Heinig remarked that this item would move forward to a public hearing and potential adoption of the ordinance change.

Dawn Kulcinski/Chuck Olson motioned to approve contract for water utility rate case with Hawkins, Ash, Baptie & Company for an amount not to exceed \$5,000.00. Trustee Johnston inquired as to the estimated increase necessary; Administrator Heinig stated he believed the increase would be between fifteen to twenty percent, resulting in an approximate four to five dollar increase per average customer per quarter. The motion carried with Anderson, Olson, Ebner, Proctor, Jorstad and Kulcinski in favor; Johnston opposed.

Municipal Court Update

Informational items only.

Fire Board Report

Chief Schober updated the Board on the recent Fire Board meeting. Trustee Olson inquired as to the status of the long-range plan for capital replacements in the Department. Schober indicated that a plan was in place but replacement of equipment as well as reserved funding was millions of dollars behind schedule. Schober commented that protective gear as well as staff was sufficient to fit the current needs of the Department.

President's Report

Informational items only.

Other Items before the Board

Chief McHugh noted that the Police Commission has been holding meetings for potential promotions and new hires; the next meeting is scheduled for September 21st.

Park & Recreation Director Brogan noted that the last annual Movie in the Park would be held on September 18th.

Trustee Olson inquired as to clean-up progress on Sand Lake Road and Hidden Valley detention ponds. Director Olson indicated that he was looking into moderating slopes to allow for use of better equipment in the areas.

Trustee Jorstad inquired as attendance at the Movie in the Park events. Director Brogan stated the attendance was between four and five hundred attendees.

Administrator Heinig reminded the Board that a Special Board meeting would be held on September 14th to discuss future debt/borrowing plans, and another Special Board meeting will be planned for September 28th to discuss the 2016 budget.

Closed Session

At 7:59 pm, Doug Jorstad/Steve Johnston motioned to convene into closed session per Wisconsin State Statute 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Purpose: Fire Board contract; Town of Onalaska incorporation. The motion carried unanimously.

At 9:35 pm, Bill Ebner/Chuck Olson motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Chuck Olson/Doug Jorstad motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:36 pm.

Angela A. Hornberg, Village Clerk/Treasurer