

Meeting Minutes
Village of Holmen Finance and Personnel Committee
September 6, 2016

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, September 6, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad and Rich Anderson. Also in attendance were James Hartje, Nancy Proctor, Scott Heinig and Angie Hornberg. Dawn Kulcinski was excused.

Approval of Minutes Rich Anderson/Doug Jorstad motioned to approve the minutes of the August 10, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported that additional election law changes have occurred that will affect absentee voting for the November election; these changes will allow in-person absentee voting availability as soon as ballots become available. She remarked that the department plans to hold some evening hours for in-person absentee voting based on need during the two-weeks prior to the election. Hornberg commented that loan funds were deposited into BMO Harris Bank on September 1st and the budget drafts would be distributed on September 16th.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Rich Anderson/Doug Jorstad motioned to recommend approval of Temporary Amendment to Liquor Premises for Specific Event for Winesitter Brewhouse for Holmen Square lot party to be held at 500 Holmen Dr. North on October 2, 2016, from 1:00 pm to 5:00 pm. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to recommend approval of Operators' Licenses for Chandra M. Crane – Smokey's Bar & Grill; James H. Hewitt, Michael E. Grooms, Collin A. J. Eddy, Paul C. Mortenson, Rhonda K. Knobloch – Holmen American Legion; Gabrielle L. Steinberg – Festival Foods. The motion carried unanimously.

Administrator's Report Heinig reviewed the many planning and economic developments in the community. He explained that the Airport Overlay Zoning District item on this week's Board agenda is due to a change in a City of La Crosse ordinance; this action will re-ratify the Village of Holmen continuing to review and enforce the airport overlay ordinance within the airport jurisdiction. Heinig reported that the Police Department has hired Holly Inglett as the new part-time secretary, and that Fire Chief Menches has already made a positive impact on the community and will be a fantastic leader. He commented that MSA, in response to the cooling system issues at the Police Station, has offered to pay \$8,000 towards repairs to acknowledge lack of proper inspection and design of the tower. Heinig remarked that the US Postal service will not compromise on mandatory placement of centralized box units for new residential areas in the Village; developers will be responsible for installing the units and the Post Office will administer the keys.

Adjourn Doug Jorstad/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:32 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer