

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**December 10, 2013**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 10, 2013, in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Neal Forde and Doug Jorstad. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Doug Jorstad/Neal Forde motioned to approve the minutes of the November 12, 2013, meeting. The motion carried unanimously.

Public Comment None

Clerk/Treasurer Report Hornberg answered questions on the mill rate and historical tax roll information that she provided recently to the board members. She stated that the office staff was busy getting ready for tax season, bills will be mailed this week.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Resolution 27-2013 – A Resolution amending the 2013 Village Budget Neal Forde/Ryan Olson motioned to recommend approval of Resolution 27-2013 – A Resolution Amending the 2013 Village Budget. The motion carried unanimously.

Consideration of 2014-2015 Election Inspectors Doug Jorstad/Neal Forde motioned to approve the 2014-2015 Election Inspectors as presented. The motion carried unanimously.

Administrator's Report Administrator Heinig updated the Committee on the recent decision of the La Crosse County Planning Department to comply with Village resident notification requirements in accordance with their ordinance. He also commented on issues with the Onalaska financial director that may make sewer agreements with the City more difficult than anticipated. He stated that he recently held an all employee meeting to go over the new personnel manual and that he and several other staff members recently had a productive discussion with MSA regarding plans for the new police facility project.

Consideration of Resolution 24-2013 – Recognition of Service for Chuck Spiker Ryan Olson/Neal Forde motioned to recommend approval of Resolution 24-2013, Recognition of Service for Chuck Spiker. The motion carried unanimously.

Adjourn Ryan Olson/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:24 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer