

Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 9, 2013

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, April 9, 2013 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Dan Moser and Neal Forde. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Neal Forde/Dan Moser motioned to approve the minutes of the March 12, 2013 meeting as presented. The motion carried unanimously.

Public Comment None

Clerk/Treasurer Report Hornberg informed the Committee that the office staff had been very busy lately handling dog tag renewals, quarterly utility bills as well as the Spring Election. She reported that the audit went very well and the election had a lower than anticipated turnout. She mentioned that the 2013 recycling grant was awarded at an amount slightly higher than budgeted and a little lower than the 2012 grant and that she had recently filed the 2012 annual recycling report with the state in order to receive continued recycling grant funds.

Review Claims and Financial Statements The committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Neal Forde/Dan Moser motioned to recommend approval of Operator Licenses for Dustin T. Lindberg, Amanda G. Miller and Kayla S. Holtan – Festival Foods. The motion carried unanimously.

Dan Moser/Neal Forde motioned to recommend approval of Temporary Class “B” license for Brice Prairie Lion’s Club Junction Days to be held on May 24-27, 2013 at Deerwood Park. The motion carried unanimously.

Administrator’s Report Heinig shared with the Committee the Economic Development progressions from the last month. He stated that there have recently been some disruption with finalizing TIF #3 and also with the Town of Onalaska’s approval of the MOU that was approved by the Village Board in March. He reminded the Committee about the special board meeting that will be held on Monday, April 15, 2013 at 6:00 to continue facility discussions.

Other

Trustee Olson inquired as to the content of monthly discussions with Dr. Carlson and suggested he be made aware of the potential TIF #3 beautification benefits to the Middle School location, he suggested the new TIF could adopt an architectural style which could be continued on Main Street.

Trustee Moser stated that the Village should be fiscally responsible; he is concerned that progress will happen too quickly, and Holmen could be another La Crosse. He warned the Board against becoming a “rubber stamp”.

Adjourn Dan Moser/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:29 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer