

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**June 12, 2012**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 12, 2012 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Neal Forde. Dan Moser was excused. Also in attendance were Nancy Proctor, Scott Heinig, Jean Croell, Mike McHugh.

**Approval of Minutes**

Neal Forde/Ryan Olson motioned to approve the minutes of the May 8, 2012 meeting as presented. The motion carried unanimously.

**Public Comment**

None.

**Clerk/Treasurer Report**

Croell updated the committee on the June 5<sup>th</sup> election, with 3560 voters including 512 absentee voters, resulting with a 72% turnout. The 2012 recycling grant was received and the 2012/13 licensing renewals went well.

**Review Claims and Financial Statements**

The committee thoroughly reviewed all claims for payment and financial statements to date.

**Consideration of License Recommendations for 2012/13**

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Class A licenses for Andy's Main Street Auto, Festival Foods, Get n Go, Kwik Trip #311 and Midway BP as presented. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for Features Sports Bar and Grill as presented. The motion carried unanimously. The board appreciates their proactive communication and efforts in implementing the requests that were made.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for Hog Wild Bar as amended to include just the approval of Area 1 (the tavern itself and storage garage) and denial of Areas 2-3-4 (the deck and yard area) from the site plan. The motion carried unanimously. Consensus of the committee and staff was that the owners failed to make requested improvements, such as a new fence around the deck and the removal of the snow fence. Additionally, wait staff cannot serve as "an onsite operator", which is required for any activity in the yard area. As none of these issues have been addressed at this time, no alcohol will be permitted in any area other than the tavern itself, and the garage for storage. The deck and yard are excluded from the permit.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for American Legion Post 284 as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for Holmen Locker & Meat Market as presented. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for Jacqlon's as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Class B Beer License for Pizza Corral as presented. The motion carried unanimously. There was discussion on the concern of not having additional operators on site. However, they have begun the application process for more.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Class B Beer & Liquor License for Smokey's Bar & Grill as presented. The motion carried unanimously. The board appreciates their proactive communication and efforts in implementing the requests that were made.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Class B Beer License for T-Jo's Pizza as presented. The motion carried unanimously. There was discussion on the concern of not having additional operators on site.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Class B Wine Only License for Winesitter Brew House as presented. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Operator's Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Non-Alcoholic Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Cigarette & Tobacco Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Video/Coin Operated/Amusement Machine Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Junk/Salvage Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Recycling Licenses as presented. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to recommend approval of 2012/2013 Pawn Broker Licenses as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to recommend approval of 2012/2013 Septage Licenses as presented. The motion carried unanimously.

### **Administrator's Report**

Heinig updated the committee on his activities to date, his meetings schedule including Holmen School District officials, County Committee members, and several developers. The committee commented on the good job with the TV interview. Review of the Class B Beer and Liquor licenses went smoothly. Closing of the QB Storage Property took place. The Korish property will be demolished by July 30, 2012. Implementing a multi-use trail along with the reconstruction of Hwy 35. Received bids for the Halfway Creek Park Phase III. Upcoming projects are the implementation of the new annual reviews, getting the South Cherry Lane project started, finalizing the new sign ordinance, and personnel ordinance.

### **Consideration of Ordinance 7-2012 Amending Section of Chapter 78 to meet State Statute**

Ryan Olson/Neal Forde motioned to recommend approval of Ordinance 7-2012 Amending Section of Chapter 78 to meet State Statute. The motion carried unanimously. The ordinance is needed for "clean-up" purposes only.

### **Consideration of Resolution 12-2012 Requesting WISDOT include a Multi-use Trail in the Design and Implementation of Reconstructed Hwy 35**

Neal Forde/Ryan Olson motioned to recommend approval of Resolution 12-2012 Requesting WISDOT include a Multi-use Trail in the Design and Implementation of Reconstructed Hwy 35. The motion carried unanimously. Heinig stated that improving connectivity throughout the community is essential and this resolution is necessary to begin the discussion with WISDOT.

**Consideration of Contract for Korish Site Demolition Project**

Neal Forde/Ryan Olson motioned to recommend awarding contract for Korish site demolition project to Acme Excavating in the amount of \$37,140.00. The motion carried unanimously. The range of bids was from \$37,140 to \$95,000; eight bids were received.

**Consideration of Contract for Halfway Creek Park Phase III Shelters**

Neal Forde/Ryan Olson motioned to recommend awarding contract for Halfway Creek Park Phase III shelters to Wapasha Construction Company in the amount of \$482,000.00. The motion carried unanimously. The range of bids was from \$482,000 to \$533,100; four bids were received.

**Other items that may come before the Committee**

Discussion on the amount of building permits compared to previous years.

**Adjourn**

Neal Forde/Ryan Olson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:50 p.m.

Minutes by Jean Croell, Deputy Clerk