

Meeting Minutes
Village of Holmen Finance and Personnel Committee
June 9, 2015

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 9, 2015, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the May 12, 2015, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg informed the Committee that a dividend payment was received from the League of Municipalities Mutual Insurance Company. She remarked that 2015 insurance premiums are in and costs have stayed approximately the same for property insurance, and the worker's compensation/liability insurance actually has reduced for 2015; she noted that the Village budgeted for an increase in those premiums. Hornberg commented that the Board of Review was held on June 2, 2015; one resident was in attendance to object to their assessment. Hornberg also complimented Deputy Clerk Croell for her outstanding management of the licensing process this year.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2015/2016 Class B Retail Combination Licenses, Class A Retail Combination Licenses, "Class B" Retail Liquor – Wine Only License, Class "A" Retail Fermented Malt License, Class "B" Retail Beer License/"Class C" Wine License, Class "B" Retail Beer Licenses as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2015/2016 Operators' Licenses as presented including new applicants Patience Renning – Holmen American Legion, Jacqueline Stettler – Holmen Locker & Meat Market, Linda Coppens, Adam Bergman, Jeremy Holland, Michelle Mullen, Mikaela Nelson, Debra Riechel, Autumn Ritter, Paul Schwarz, Johan Stuhr, Brian Szopinski – Kwik Trip, Mary Shellist – Midway BP and Toni Weigel, Shelly Wentz – The Pour House. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2015/2016 Non-Alcoholic Licenses, Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard Licenses, Pawn Broker Licenses and Septage Licenses as presented. The motion carried unanimously.

Administrator's Report Heinig commented that many development discussions are progressing and will be reviewed at upcoming Planning Commission meetings. He mentioned that he was currently working with MSA to prepare information in order to participate in the 7 River's Region Gold Shovel Program to help market TIF #2. Heinig stated that he is continuously working with the DOT and County for improved signage on Hwy 53 as he feels it is important to give Holmen an entrance and an identity; it is being considered for 2016. He also complimented Lt. Collins for his recent graduation from a Certified Managers Program, hosting a wonderful Police Memorial Ceremony and also for all of his hard work to ensure the Police Station was

ready for the May 30th Open House. Heinig also complimented the highly attended Touch a Truck event, Movie Night in the Park and Concert in the Park events which were all very well attended by the community.

Other Trustee Jorstad inquired if trees and weeds could be cleaned up around Hwy 35 and Hwy 53 to help make the entry to the Village look better. Administrator Heinig commented that the County is responsible for those areas and with limited resources, they do not concentrate on those areas often. Heinig remarked that he would discuss with Ron Chamberlain.

Trustee Kulcinski mentioned that she had recently held an event at the Halfway Creek East Park Shelter, and complimented the facility. She stated that she was very proud of having been a part of the creation of the shelter and that she felt the amenities of the shelter were outstanding.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:45 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer