

Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 13, 2010

The meeting of the Holmen Finance and Personnel Committee was held Tuesday July 13, 2010 in the Village Board Room.

Chair Mark Seitz called the meeting to order at 7:30 p.m.

Present at the meeting: Mark Seitz, Neal Forde, Nancy Proctor and Mary Willett.

Mark Seitz/Neal Forde motioned to approve the minutes of June 8, 2010 as presented. Carried.

Mark Seitz/Neal Forde motioned to approve the minutes of June 29, 2010 as presented. Carried.

Mary Willett reported on her activities for the past month.

Claims for payment were reviewed.

The committee reviewed the balance sheet for the first six months of 2010. Mary Willett told the committee that the budget adjustments would come before the committee in August. Willett has worked with Earl Engelson during the past 2 months to reconcile the books to bring the accounting system forward from a carryover system to a zero balance budgeting system. Mary Willett reported that all Village departments have been working cooperatively to bring forward a more transparent and more useable system for all parties.

Neal Forde/Mark Seitz motioned to recommend the award the bid for appraisals to Midwest Professional Appraisal, Inc. of La Crosse, Wisconsin. Carried.

Neal Forde/Mark Seitz motioned to recommend the award of Five Star Concrete's low bid of \$6,852.35 to the Village Board for the front sidewalk replacement and flagpole relocation. Carried.

Bowmar Appraisal provided the assessed values of the Village of Holmen properties on Cherry Lane.

Parcels and values are: 14-1985-000 (\$27,500), 14-3062-001 (\$84,500) and 14-3062-002 (\$119,000).

Parcel 14-3062-003 is reserved for the Cherry Road extension. The information will be further discussed at the Board meeting.

Neal Forde/Mark Seitz motioned to recommend operator license approvals to the Village Board for Hannan Alexandria Zary, Emily M Mashak and Alyssa Marie Van Den Heuvel. Carried.

Mark Seitz/Neal Forde motioned to recommend the soda license approval for Village Pines LLC to the Village Board. Carried.

Neal Forde/Mark Seitz motioned to recommend junk/salvage license approval for Viking Tool & Mfg to the Village Board. Carried.

Neal Forde/Mark Seitz motioned to recommend the picnic license approval for St. Elizabeth Ann Seton to the Village Board. Carried.

Mark Seitz/Neal Forde motioned to adjourn. Carried. Meeting adjourned at 9:14 p.m.

Mary M. Willett

Village Administrator/Clerk