

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 9, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, August 9, 2011 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 5:48 p.m.

Present at the meeting: Committee members, Ryan Olson, Neal Forde and Dan Moser. Also in attendance were Duane Gau, Nancy Proctor and Angie Hornberg.

Neal Forde/Dan Moser motioned to approve the minutes of the July 12, 2011 meeting as presented. Carried unanimously.

Neal Forde/Dan Moser motioned to approve the minutes of the July 28, 2011 meeting as presented. Carried unanimously.

Treasurer/Deputy Clerk Hornberg presented the monthly report.

Claims for payments and current financial statements were reviewed.

Neal Forde/Dan Moser motioned to approve Operator's license for Elmer R. Blashaski. Carried unanimously.

Dan Moser/Neal Forde motioned to approve Temporary Class "B" license for Holmen American Legion for Kornfest to be held August 19 – 21, 2011. Carried unanimously.

Dan Moser/Neal Forde motioned to table standard criteria for approval of Village Liquor and Operator Licenses pending further information. Carried unanimously.

Brief discussion on Village vendor licenses, further information to be provided to MSA for continuing ordinance update, no action was taken.

Brief discussion on RFP for Village Building Inspector, further information to be provided to MSA, no action was taken.

Neal Forde/Dan Moser motioned to recommend to the Board approval for additional service from MSA in Administrator/Clerk search and selection process under the Administrator Assistance Service Contract. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend to the Board approval for additional service from MSA on organizational and compensation study of Village staff under the Administrator Assistance Services Contract. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend to the Board approval of Resolution #16.11 opposing AB 182. Carried unanimously.

Committee decided there was not enough new information on Administrator/Clerk candidates to go into closed session. A Special Finance meeting will be scheduled on August 18, 2011 at 6:00 for update of status on candidates.

Dan Moser/Neal Forde motioned to adjourn. Carried unanimously. The meeting adjourned at 7:00 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk